



nmvc.vic.edu.au

2024 VET HANDBOOK

GUIDE TO CERTIFICATE
II & III COURSES
AVAILABLE THROUGH
NMVC MEMBER
SCHOOLS

NMVC

LEARNING THAT WORKS

**NORTHERN
MELBOURNE
VET CLUSTER**

ACKNOWLEDGEMENT OF COUNTRY

The NMVC acknowledges the Traditional Custodians of the lands on which we meet and learn, and we pay our respects to any Elders past, present, and emerging. We also extend that respect to any Aboriginal and Torres Strait Islander peoples who engage with members of the NMVC.

VET COURSE LIST

Certificate II in Agriculture	12
Certificate III in Allied Health Assistance	14
Certificate II in Animal Care	16
Certificate II in Applied Fashion Design and Technology	18
Certificate II in Automotive Vocational Preparation	20
Certificate II in Aviation (Remote Pilot)	22
Certificate III in Beauty Services	24
Certificate II in Building & Construction Pre-apprenticeship (Bricklaying)	29
Certificate II in Building & Construction Pre-apprenticeship (Carpentry)	30
Certificate II in Building & Construction Pre-apprenticeship (Wall and Floor Tiling)	32
Certificate III in Business	34
Certificate II in Small Business	36
Certificate III in Carpentry (SBAT)	100
Certificate II/III in Community Services	38
Certificate II in Conservation and Ecosystem Management	40
Certificate II in Construction Pathways	42
Certificate II in Creative Industries	44
Certificate II/III in Dance	46
Certificate III in Design Fundamentals	50
Certificate III in Early Childhood Education & Care	56
Certificate II in Electrotechnology (Pre-vocational)	58
Certificate II in Engineering Studies	60
Certificate II in Furniture Making Pathways	62
Certificate II in Furniture Making Pathways/Certificate II in Building & Construction Pre-apprenticeship (Bricklaying & Carpentry).....	64

VET COURSE LIST

Certificate III in Health Services Assistance	66
Certificate II in Horticulture	68
Certificate II in Hospitality	71
Certificate II in Cookery	72
Certificate II in Integrated Technologies (Pre-vocational)	74
Certificate III in Laboratory Skills	76
Certificate III in Make Up	78
Certificate III in Music (Performance)	81
Certificate III in Music (Sound Production)	82
Certificate III in Musical Instrument Making & Maintenance	84
Certificate II in Permaculture	86
Certificate II in Plumbing (Pre-apprenticeship)	88
Certificate III in Plumbing (SBAT)	100
Certificate II in Salon Assistant	90
Certificate III in Screen & Media (Multimedia or Games Development)	93
Certificate III in Screen & Media (Video)	94
Certificate III in Sport & Recreation	96
Certificate II in Visual Arts	98

OTHER INFORMATION

What is VDSS?	4
NMVC Student Expectations	7
VET List by Host School Name	9
RTO Provider List and Numbers	11
Student Profile 1	27
Celebrating Student Achievement in VET	52
Student Profile 2	55
Student Profile 3	73
NMVC Member Schools List and Map	102



WHAT IS VDSS?

WHAT IS VDSS?

Vocational Education and Training Delivered to School Students (VDSS) allows secondary students to gain practical skills in a specific industry while contributing toward the completion of the Victorian Certificate of Education (VCE), VCE Vocational Major (VCE VM) or Victorian Pathways Certificate (VPC).

FEATURES OF VDSS

- VET enables students to gain qualifications for all types of employment, and specific skills to help them in the workplace.
- Undertaking VET while at school allows students to mix general and vocational education and to make a start on training for a career before they leave school.

- VET programs are typically completed over two years and provide students with a qualification or partial completion of a nationally recognised certificate.
- Students can also study VET through school-based apprenticeships or traineeships (SBATs).

BENEFITS OF VDSS

- VET programs contribute directly to the VCE, VCE VM and VPC and can contribute towards the ATAR score.
- Students gain industry experience and employability skills.
- Creates a pathway to further study.
- Provides opportunities to develop effective relationships with industry employers.
- Enhances knowledge of employer and

workplace expectations.

- Develops the capacity for teamwork and leadership.

For more information visit:



WHAT VET IS RIGHT FOR YOU?

To discover what VET course is right for you, explore these helpful Get VET resources including videos and success stories. Also, talk to the relevant teachers or coordinators at your school to assist you on the right pathway.



CREDIT TOWARDS THE VCE, VCE VM AND VPC

VCE VET programs are made up of VET qualifications approved by the Victorian Curriculum Assessment Authority (VCAA) to contribute towards the VCE, VCE VM or VPC. All VCE VET programs contribute to VCE Units that provide credit towards the VCE and VCE VM in the same way as a VCE study. Most VCE VET programs can provide credit for VCE Units 1-4. A small number of shorter qualifications can provide credit for VCE Units 1&2 only. Each

completed 90-hour block of VET equals one VPC credit.

If you choose to do a VET qualification that is not from a VCE VET program, you may be eligible for credit towards your VCE, VCE VM or VPC. This is called block credit recognition. To receive block credit recognition, the qualification must be at Certificate II level or above for the VCE and VCE VM, or Certificate level I and above for the VPC.

STUDY SCORES AND ATARS (VCE)

Some VCE VET programs are scored and some are non-scored. VCE VET programs with a Units 3&4 sequence can be included in the calculation of your Australian Tertiary Admission Rank (ATAR).

Scored VCE VET programs give you a study score for the Units 3&4 sequence that is achieved through school assessed coursework and an externally set examination. Scored VCE VET programs provide a study score that contributes directly to your ATAR, either as one of your primary four studies or as a fifth or sixth study increment.

Non-scored VCE VET programs do not give you a study score but they can still contribute to your VCE. When you receive a Units 3&4 sequence towards your VCE from a non-scored VCE VET program, they may contribute towards the calculation of your ATAR by the Victorian Tertiary Admissions Centre (VTAC). Check with the VET coordinator at your school.

WHAT IS VDSS?

STRUCTURED WORKPLACE LEARNING

Structured Workplace Learning (SWL) is designed to help students apply the skills and knowledge they learn in their VET program in an industry environment.

SWL RECOGNITION

A student can gain credit towards the VCE, VCE VM or VPC by successfully participating in SWL and completing a Workplace Learning Record.

STUDENTS WITH DIVERSE NEEDS

- The NMVC is committed to embedding inclusive education in all school environments for students with disability and diverse needs.
- Students requiring additional support to achieve successful outcomes in their VET program need to indicate this on their VET enrolment form.
- Arrangements will be made between the Home and Host schools to determine the support needs of students and provide access to educational and support services as necessary, so that students can meet the requirements of the VET course they are enrolled in.

UNIQUE STUDENT IDENTIFIER (USI)

A USI is required to enrol in a VET program. A USI is your individual education number for life. It also gives you an online record of your vocational education and training undertaken in Australia. To apply for a USI, please visit: www.usi.gov.au





NMVC STUDENT EXPECTATIONS

Students enrolling in a VET program through the NMVC are required to adhere to the below expectations. Any additional course requirements set out by Host schools must also be followed.

1. ATTENDANCE

A minimum of 80% attendance is recommended. This gives students the best opportunity to learn and demonstrate competency that is aligned to the Units of Competency (UoCs) and associated assessment requirements. A minimum of 80% attendance does not guarantee a student will be able to demonstrate competency and be awarded a full certificate.

Whenever possible, students need to notify their Home school VET coordinator at least half an hour before the start of their VET class if unable to attend.

2. TRAVEL

Students are to behave in an appropriate and safe manner when traveling to and from their VET class.

3. PUNCTUALITY

All students are expected to arrive on time and prepared for class.

4. UNIFORM

Students are required to attend class dressed appropriately for their VET program. This may include a uniform and personal protective equipment (e.g., steel capped boots, safety glasses).

5. WORK REQUIREMENTS

All tasks as assigned by the VET teacher/trainer are to be completed to demonstrate competency. Students will be given multiple opportunities to

NMVC STUDENT EXPECTATIONS

demonstrate competency. If a student is unable to demonstrate competency for a UoC they will be awarded a partial completion and receive a statement of attainment. Also, if a student is unable to demonstrate competency for a UoC that is a prerequisite for another UoC, they will not be able to enrol/complete this UoC. The Home school VET coordinator will be informed if a student is not meeting the work requirements of their VET course.

6. STUDENT BEHAVIOUR

All students must meet the classroom expectations of the VET teacher/trainer and the behavioural expectations of the Host school. This includes meeting Work Health and Safety requirements.

7. STRUCTURED WORKPLACE LEARNING

SWL is a key feature of VET. SWL is compulsory for some VET courses and highly recommended for others. For courses requiring mandatory SWL it is

the responsibility of the student and their Home school to organise a suitable work placement and communicate this with the Host school.

Failure to meet the above expectations will jeopardise a student's VET enrolment. It is important that students and parents/carers talk with their Home school VET coordinator if there are any concerns.

DISCLAIMER

All course details and delivery arrangements contained in this handbook are correct at the time of printing (June 2023). VET programs are subject to change as there are continual changes to training packages and qualifications. Any changes to the delivery arrangements published in this handbook will be communicated to students and parents/carers via their Home school VET coordinator.

VET LIST BY HOST SCHOOL NAME

HOST SCHOOL	2024 COURSE LIST Course name – Units on offer
Bundoora Secondary College	Cert II in Agriculture – 1&2, 3&4 Cert II in Animal Care – 1&2 (3&4 in 2025) Cert III in Aviation (Remote Pilot) – 1&2 (3&4 in 2025) Cert II in Conservation and Ecosystem Management – 1&2 (3&4 in 2025) Cert III in Design Fundamentals – 1&2, 3&4 Cert II in Horticulture – 1&2, 3&4 Cert II in Hospitality – 1&2, 3&4
Charles Latrobe College	Cert III in Early Childhood Education & Care – 1&2, 3&4
Coburg High School	Cert II in Community Services – 1&2 Cert III in Sport and Recreation – 1&2 (3&4 in 2025)
Diamond Valley College	Cert III in Screen and Media (Games Development) – 1&2, 3&4
Eltham College	Cert II in Cookery – 3&4 Cert II in Hospitality – 1&2, 3&4
Greensborough College	Cert II in Automotive Vocational Preparation – 1&2, 3&4 Cert II in Cookery – 1&2, 3&4 Cert III in Sport & Recreation – 1&2, 3&4
Hazel Glen College	Cert II in Early Childhood Education & Care – 1&2, 3&4
Lalor North Secondary College	Cert III in Music (Performance) – 1&2, 3&4
Lynall Hall Community School (Coburg Campus)	Cert II in Automotive Vocational Preparation – 1&2, 3&4 Cert II in Construction Pathways – 1&2, 3&4 Cert II in Cookery – 1&2, 3&4 Cert II in Furniture Making Pathways – 1&2, 3&4
Macleod College	Cert III in Beauty Services – 1&2, 3&4 Cert II in Electrotechnology (Pre-Vocational) – 1&2 (3&4 in 2025) Cert II in Small Business (Operations/Innovation) – 1&2 (3&4 in 2025)
Marymede Catholic College	Cert III Allied Health Assistance – 1&2, 3&4 Cert II in Building & Construction Pre-apprenticeship (Carpentry) – 1&2, 3&4 Cert II and III in Dance – 1&2 (Cert II), 3&4 (Cert III) Cert II in Engineering Studies – 1&2, 3&4 Cert III in Music (Performance) – 1&2, 3&4
Mill Park Secondary College	Cert II in Applied Fashion Design & Technology – 1&2, 3&4 Cert III in Community Services – 3&4 (1&2 in 2025) Cert II and III in Dance – 1&2 (Cert II), 3&4 (Cert III) Cert III in Laboratory Skills – 1&2, 3&4 Cert III in Sport & Recreation – 1&2, 3&4
Northern College of Arts and Technology	Cert II in Applied Fashion Design & Technology – 1&2, 3&4 Cert II in Automotive Vocational Preparation – 1&2, 3&4 Cert II in Building & Construction Pre-apprenticeship (Carpentry) – 1&2, 3&4 Cert II and III in Dance – 1&2 (Cert II), 3&4 (Cert III) Cert II in Electrotechnology (Pre-vocational) – 1&2, 3&4 Cert II in Engineering Studies – 1&2, 3&4 Cert II in Integrated Technologies (Pre-vocational) – 1&2, 3&4 Cert III in Make Up – 1&2, 3&4 Cert III in Music (Performance or Sound Production) – 1&2, 3&4

VET LIST BY HOST SCHOOL NAME

HOST SCHOOL	2024 COURSE LIST Course name – Units on offer
Northern College of Arts and Technology (continued)	Cert III in Musical Instrument Making & Maintenance – 1&2, 3&4 Cert II in Plumbing (Pre-apprenticeship) – 1&2, 3&4 Cert III in Screen & Media (Multimedia or Video) – 1&2, 3&4 Cert III in Sport & Recreation – 1&2, 3&4 Cert II in Visual Arts – 1&2
Outer Northern Trade Training Centre	Cert II in Automotive Vocational Preparation – 1&2, 3&4 Cert II in Building & Construction Pre-apprenticeship (Carpentry) – 1&2, 3&4 Cert II in Electrotechnology (Pre-vocational) – 1&2, 3&4 Cert II in Plumbing (Pre-apprenticeship) – 1&2, 3&4
Parade College	Cert II in Building & Construction Pre-apprenticeship (Bricklaying) – 1&2, 3&4 Cert II in Building & Construction Pre-apprenticeship (Carpentry) – 1&2, 3&4 Cert III in Building & Construction Pre-apprenticeship (Wall and Floor Tiling) – 1&2, 3&4 Cert III in Carpentry (SBAT) Cert II in Cookery – 1&2, 3&4 Cert II in Electrotechnology (Pre-vocational) – 1&2, 3&4 Cert II in Furniture Making Pathways – 1&2, 3&4 Cert II in Furniture Making Pathways/Building & Construction Pre-apprenticeship (Carpentry & Bricklaying) – 1&2 Cert III in Laboratory Skills – 1&2, 3&4 Cert III in Music (Sound Production) – 1&2, 3&4 Cert II in Plumbing (Pre-apprenticeship) – 1&2, 3&4 Cert III in Plumbing (SBAT) Cert III in Screen & Media (Multimedia) – 1&2, 3&4 Cert III in Sport & Recreation – 1&2, 3&4
Peter Lalor Secondary College	Cert III in Beauty Services – 1&2, 3&4 Cert III in Business – 1&2, 3&4 Cert II in Community Services – 1&2 Cert II in Cookery – 1&2, 3&4 Cert II in Creative Industries – 1&2 Cert III in Health Services Assistance – 1&2, 3&4 Cert II in Salon Assistant – 1&2 Cert III in Sport and Recreation – 1&2, 3&4
Reservoir Secondary College	Cert III in Business – 1&2, 3&4
St Helena Secondary College	Cert II in Automotive Vocational Preparation – 1&2, 3&4 Cert II in Building & Construction Pre-apprenticeship (Carpentry) – 1&2, 3&4 Cert II in Cookery – 1&2, 3&4 Cert II and III in Dance – 1&2 (Cert II), 3&4 (Cert III) Cert III in Early Childhood Education & Care – 1&2, 3&4
Templestowe College	Cert II in Permaculture – 1&2
Thornbury High School	Cert II in Cookery – 1&2, 3&4
Whittlesea Secondary College	Cert III in Allied Health Assistance – 1&2, 3&4 Cert II in Automotive Vocational Preparation – 1&2, 3&4 Cert II in Building & Construction Pre-apprenticeship (Carpentry) – 1&2, 3&4 Cert II in Engineering Studies – 1&2, 3&4



RTO PROVIDER NUMBERS

ACCESS SKILLS TRAINING	4603	IVET.....	40548
AIE.....	88021	MAYFIELD EDUCATION	3938
AIET.....	121314	MELBOURNE CITY INSTITUTE OF EDUCATION	22172
AUSDANCE.....	20949	MELBOURNE COLLEGE OF FURTHER EDUCATION.....	21340
AUSTRALIAN PACIFIC COLLEGE	90396	MELBOURNE POLYTECHNIC	3075
BEVERLY COLLEGE	41441	NCAT	6736
BOX HILL INSTITUTE.....	4687	PARADE COLLEGE	40750
COSAMP	41549	RIPPONLEA INSTITUTE.....	21230
EDUCATIONAL LIVING	3784	SAVILE LEARNING	45452
ELTHAM COLLEGE	20412		
GLOBAL INSTITUTE OF MARKETING	41261		
GOLD STANDARD EDUCATION	21451		



AGRICULTURE

AHC20122 Certificate II in Agriculture

FURTHER STUDY OPPORTUNITIES

Certificate III in Agriculture

Certificate IV in Agriculture

Diploma in Agriculture

Bachelor of Agriculture and Technology

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Animal Attendant
- Stockperson
- Farm Hand
- Station Worker
- Wool Handler
- Beekeeping Assistant
- Stud Hand
- Abattoir Labourer

AGRICULTURE

AHC20122 Certificate II in Agriculture



COURSE OVERVIEW

Enjoy a career working with the natural environment with a Certificate II in Agriculture. Students will learn how to care for livestock, recognise plants, and plan and construct fences. You will also receive important safety training in a range of industrial equipment, as well as how to safely use, transport, and store chemicals.

Graduates gain a diverse skillset that allows them to work in a wide range of farming enterprises, both cropping and livestock. If you're interested in a course that balances both academic and practical skills, with a focus on sustainable food and fibre production, look no further than agriculture.

HOST SCHOOL

Bundoora Secondary College
(Melbourne Polytechnic)

DAYS & TIMES

Thursday	9.00am - 1.00pm (Units 1&2) (Delivered at Bundoora Secondary College)
Wednesday	8.30am - 3.30pm (Units 3&4) (Delivered at Melbourne Polytechnic, Epping Campus)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Inspect/clean machine plant/animal/soil material
- Carry out basic electric fencing operation
- Muster and move livestock
- Provide feed for livestock
- Operate basic machinery and equipment
- Treat weeds
- Work effectively in the industry
- Participate in workplace communications
- Collect and record production data





ALLIED HEALTH ASSISTANCE

HLT33015 Certificate III in Allied Health Assistance

This course is subject to change in 2024

FURTHER STUDY OPPORTUNITIES

Certificate IV in Allied Health Assistance

Certificate IV in Pathology

Certificate IV in Health Administration

Diploma of Nursing

Advanced Diploma of Nursing

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Allied Health Assistant
- Physiotherapy Assistant
- Speech Therapy Assistant
- Health Technician
- Podiatry Assistant
- Pathology Collector
- Occupational Therapy Assistant
- Medical Receptionist
- Dietetics Assistant
- Health Promotion Assistant

ALLIED HEALTH ASSISTANCE

HLT33015 Certificate III in Allied Health Assistance

This course is subject to change in 2024

COURSE OVERVIEW

This is a nationally accredited qualification in an area of high demand. Allied health assistance is an emerging and growing career option in both public and private practice.

This course overview to provide students with experience in a variety of allied health professions, including the work worlds of physiotherapy, occupational therapy, dietetics/nutrition and speech pathology. It aims to encourage young people to explore the many options available within the community health and hospital environments.

This course is suitable if you have an interest in health assistant work in acute care, rehabilitation and community settings, and working with staff and clients of all ages. Students will be provided with the skills and knowledge to work as an allied health assistant in a diverse range of allied health fields.

HOST SCHOOL

Marymede Catholic College
(Mayfield Education)

Whittlesea Secondary College
(IVET)

: DAYS & TIMES

: Wednesday 9.00am - 12.00pm (Units 1&2)
: Wednesday 12.30pm - 3.30pm (Units 3&4)

: Wednesday 9.00am - 12.00pm (Units 1&2)
: Wednesday 12.30pm - 3.15pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of one VCE VET unit at Units 1&2 level, and two VCE VET Units 3&4 sequences.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

A minimum 80 hours of work placement is required to successfully complete this course.

THIS COURSE MAY INCLUDE

- Comply with infection control policies and procedures
- Communicate and work effectively in health
- Interpret and apply medical terminology
- Provide first aid
- Recognise healthy body systems in a health care context
- Assist with an allied health program
- Assist with client movement
- Maintain patient records
- Provide reception services for a practice





ANIMAL CARE

ACM20121 Certificate II in Animal Care

FURTHER STUDY OPPORTUNITIES

Certificate III in Animal Care Services (Animal Care or Pet Grooming)

Certificate IV in Veterinary Nursing

Certificate IV in Animal Behaviour and Training

CAREER PATHWAYS

With additional training and experience possible future careers opportunities may include work in the following areas/sectors:

- Animal Care Attendant
- Animal Shelter/Sanctuary Attendant
- Kennel/Cattery Attendant
- Pet Shop Attendant
- Assistant Animal Groomer

ANIMAL CARE

ACM20121 Certificate II in Animal Care



COURSE OVERVIEW

This qualification provides you with the basic skills and knowledge in order to become an animal carer. You will learn how to care for a variety of animals and provide information on animals, products, and services.

You will gain the practical skills and basic knowledge you need for entry-level work in the animal care industry. You will learn how to assist with general animal care, provide food and water for animals, and follow occupational health and safety procedures in the workplace.

You will undertake work in our college animals program throughout the year, giving you the opportunity to work with poultry, sheep, goats, reptiles and fish. You will also have dogs and cats attend class for practical training.

HOST SCHOOL

Bundoora Secondary College
(Access Skills Training)



DAYS & TIMES

Thursday

9am - 1pm (Units 1&2)
Units 3&4 in 2025

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to three VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Work in the animal care industry
- Participate in workplace communications
- Complete animal care hygiene routines
- Feed and water animals
- Assist in the health care of animals
- Provide basic first aid for animals
- Participate in workplace health and safety processes
- Participate in environmentally sustainable work practices





APPLIED FASHION DESIGN & TECHNOLOGY

MST20616 Certificate II in Applied Fashion Design and Technology

This course is subject to change in 2024

FURTHER STUDY OPPORTUNITIES

- Certificate III in Applied Fashion and Design
- Certificate IV in Applied Fashion Design and Technology
- Diploma of Applied Fashion Design and Technology
- Advanced Diploma of Applied Fashion Design and Technology
- Certificate III in Clothing and Textile Production
- Certificate IV Clothing Production
- Certificate IV in Applied Fashion Design and Merchandising
- Diploma of Design (Fashion and Sustainability)
- Diploma of Applied Fashion Design and Merchandising
- Bachelor of Fashion Design



CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Fashion Designer
- Clothing Pattern Maker
- Footwear Worker
- Clothing Trades Person
- Garment Cutter
- Machinist or Subcontractor
- Textile Designer
- Interior Decorator
- Theatrical Costume Maker & Designer
- Clothing & Soft Furnishing Production Worker
- Fashion Co-Ordinator
- Retail Buyer

APPLIED FASHION DESIGN & TECHNOLOGY

MST20616 Certificate II in Applied Fashion Design and Technology

This course is subject to change in 2024

COURSE OVERVIEW

This course will provide an introduction to basic design and to develop skills and knowledge to prepare for work in a creative and production oriented environment within the fashion industry. Opportunities are provided to acquire and develop skills in sewing, design processes, working with patterns, applying quality standards and interpreting basic sketches.

HOST SCHOOLS

Mill Park Secondary College
(Ripponlea Institute)

Northern College of the
Arts & Technology

DAYS & TIMES

Wednesday 1.30pm - 5.00pm (Units 1&2)
Thursday 1.30pm - 5.00pm (Units 3&4)

Wednesday 9.00am - 12.30pm OR
Wednesday 1.00pm - 4.30pm (Units 1&2)
Thursday 1.00pm - 4.30pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of five VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

This program allows for creative expression to be developed and displayed in the practical projects undertaken which may include:

- Use a sewing machine
- Identify fibres and fabrics
- Sew components
- Modify patterns to create basic styles
- Draw and interpret a basic sketch
- Design and produce a simple garment
- Identify design process for fashion designs
- Work safety
- Apply quality standards





AUTOMOTIVE VOCATIONAL PREPARATION

AUR20720 Certificate II in Automotive Vocational Preparation

FURTHER STUDY OPPORTUNITIES

It is anticipated that students completing the Certificate II in Automotive Vocational Preparation will be in a position to gain an apprenticeship with an employer in the Automotive Industry (Light and Heavy Vehicle).

Pathways are available for students in the following qualifications from the Automotive Training Package or the equivalent in new training packages:

- Certificate III in Automotive Body Repair Technology
- Certificate III in Automotive Electric Vehicle Technology
- Certificate III in Marine Mechanical Technology

Students may also access a wide range of qualification at the Certificate IV and Diploma level from the Automotive Industry following the completion of this course:

- Certificate IV in Automotive Management
- Certificate IV in Motor Sport Technology
- Certificate IV in Vehicle Loss Assessing
- Diploma of Automotive Management

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Light Vehicle Mechanic
- Heavy Commercial Vehicle Mechanic
- Auto Electrician
- Panel Beater
- Spray Painter
- Spare Parts Manager
- Service Manager
- Automotive Engineer

AUTOMOTIVE VOCATIONAL PREPARATION

AUR20720 Certificate II in Automotive Vocational Preparation



COURSE OVERVIEW

This course is designed to introduce students to the theory and practice of automotive maintenance and repair in a hands-on learning environment and focuses on providing students with simulated practical work experiences, employability skills and career pathways into the automotive industry as an apprentice.

HOST SCHOOLS

Greensborough College
(AIET)

Lynall Hall Community
School (Coburg Campus)
(AIET)

Northern College of the
Arts & Technology

Outer Northern Trade
Training Centre
(AIET)

St Helena Secondary College
(Educational Living)

Whittlesea Secondary College
(AIET)

DAYS & TIMES

Wednesday 1.00pm - 5.00pm (Units 1&2)
Thursday 1.00pm - 5.00pm (Units 3&4)

Wednesday 9.00am - 3.00pm (Units 3&4)
Thursday 1.30pm - 5.30pm (Units 1&2)

Wednesday 8.30am - 12.30pm OR
1.30pm - 5.30pm (Units 1&2)
Thursday 1.30pm - 5.30pm (Units 3&4)

Wednesday 8.00am - 12.00pm OR
12.30pm - 4.30pm (Units 1&2)
Friday 8.00am - 12.00pm OR
12.30pm - 4.30pm (Units 3&4)

Monday 1.30pm - 5.15pm (Units 3&4)
Wednesday 1.30pm - 5.15pm (Units 1&2)

Wednesday 9.00am - 3.15pm (Units 1&2)
Friday 9.00am - 3.15pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 160 hours of work placement.

THIS COURSE MAY INCLUDE

- Use and maintain tools and equipment
- Identify automotive mechanical systems and components
- Remove and replace brake assemblies
- Inspect and service batteries
- Carry out basic vehicle servicing





AVIATION (REMOTE PILOT)

AVI30419 Certificate III in Aviation (Remote Pilot)

FURTHER STUDY OPPORTUNITIES

Diploma of Police Search and Rescue

Diploma of Property Services (Asset and Facility Management)

Advanced Diploma of Public Safety (Fire Fighting Management)

Diploma of Aviation

Diploma Commercial Pilot

Diploma Commercial Helicopter Pilot

Advanced Diploma Pilot in Command

Advanced Diploma of Conservation and Land Management

CAREER PATHWAYS

With additional training and experience possible future careers opportunities may include work in the following areas/sectors:

- Engineering
- Surveying
- Law Enforcement
- Energy / Utility Sectors
- Artificial Intelligence
- Telecommunications
- Forensics
- Emergency Services
- Computer Science

AVIATION (REMOTE PILOT)

AVI30419 Certificate III in Aviation (Remote Pilot)



COURSE OVERVIEW

Drones are increasingly becoming well known for their ability to increase safety and efficiencies, whilst reducing costs in comparison to traditional means of data capture. Drones are incredibly agile, and the latest technology means that they can provide rich, detailed information and data which can often be used across different departments to enhance business decisions.

This course is designed to take students from having never operated a remotely piloted aircraft (RPA) to obtaining a Certificate III qualification. The course will also accredit students with an Aeronautical Radio Operators Certificate (AROC), which is required to operate an RPA in controlled airspace. RPA's are now becoming commonplace in many industries including law enforcement, engineering, mining, telecommunications, energy, utilities, and many others.

HOST SCHOOL

Bundoorra Secondary College
(Beverly College)

DAYS & TIMES

Tuesday 9.00am - 1.00pm (Units 1&2)
Units 3&4 in 2025

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: The course provides credit at VCE Units 1 to 4 level. Each completed 90 nominal hours of training provides one VCE unit of credit. Credit accrues in the following sequence: Units 1, 2, 3, 4, 3, 4 up to a maximum of six VCE units.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Manage human factors in remote pilot aircraft systems operations
- Navigate remote pilot aircraft systems
- Operate and manage remote pilot aircraft systems
- Perform operational inspections on remote operated systems
- Launch, control and recover a remotely piloted aircraft
- Apply the principles of air law to remote pilot aircraft systems operations
- Control remote pilot aircraft systems on the ground
- Manage remote pilot aircraft systems





BEAUTY

SHB30121 Certificate III in Beauty Services

FURTHER STUDY OPPORTUNITIES

Certificate IV in Beauty Services

Diploma of Beauty Therapy

Bachelor of Dermal Services

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Make Up Artist
- Cosmetic Consultant in Department Store or Pharmacy
- Nail Technician
- Waxing Technician
- Spray Tanning Specialist
- Beautician
- Manicure and Pedicure Specialist
- Freelance Beauty Consultant
- Cosmetic or Beauty Equipment Sales Representative

BEAUTY

SHB30121 Certificate III in Beauty Services



COURSE OVERVIEW

This course will give you the skills to confidently deliver treatments such as waxing, make up, nail technology, lash and brow treatments, lash extensions, cosmetic tanning, demonstration and sales of retail skin care and other cosmetic products, effective communication, and the retail environment. If you enjoy working with people and want to build a career in the beauty services industry, this course is for you.

HOST SCHOOLS

Glenroy College
(AIET)

Macleod College
(AIET)

Peter Lalor Secondary College
(AIET)



DAYS & TIMES

Wednesday 9.00am – 12.30pm OR
Wednesday 1.00pm – 4.30pm (Units 1&2)
Units 3&4 in 2025

Wednesday 9.00am - 12.30pm OR
Wednesday 1.00pm - 4.30pm (Units 1&2)

Thursday 9.00am - 12.30pm OR
Thursday 1.00pm - 4.30pm (Units 3&4)

Friday 9.00am - 12.30pm (Units 1&2)

Friday 1.00pm - 4.30pm (Units 3&4)

Wednesday 9.00am - 4.30pm OR

Friday 9.00am - 4.30pm (Units 1-4)

Delivered over one-year

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Conduct salon financial transactions
- Comply with organisational requirements within a personal services environment
- Apply safe hygiene, health and work practices
- Apply cosmetic tanning products
- Advise on beauty products and services
- Provide lash and brow services
- Provide waxing services
- Design and apply make-up
- Provide manicure and pedicure services
- Research and apply beauty industry information
- Provide salon services to clients





KEIRA SAYS...

“If you want to go into a trade as a female, just do it. Follow your dreams and you can achieve anything.”

STUDENT PROFILE | KEIRA

Keira's Home school: Mernda Central College

Keira's Host school: Outer Northern Trade Training Centre

My name is Keira and I am a VCE VM student at Mernda Central College. I'm currently studying two first year VET courses which are the Certificate II in Electrotechnology and the Certificate II in Plumbing at the Outer Northern Trade Training Centre.

I grew up on a farm and have always enjoyed working outdoors and working with my hands. Living on a farm meant I was always learning new skills as I helped maintain/build the property. Jobs around the farm included fixing fences, cleaning and maintaining a septic tank.

I love the practical sessions of my VET programs. In these sessions I can apply what I have learnt in the theory classes. My VET classes require me to think outside the box and find solutions to problems. I've already learnt

how to wire various switches, strip cables and how to work with sheet metal to create a down pipe and toolbox. My VET teachers have been very supportive.

As part of my VCE VM program, I also work with a plumber one day per week. This has given me a chance to apply what I've learnt in my VET Plumbing classes but has also provided an opportunity to learn other practical skills that you can only learn in the workplace.

My VCE VM program and VET studies complement each other well. At school I'm learning the numeracy and literacy skills that I will need as a tradesperson. I'm also studying VCE Industry and Enterprise which teaches me valuable business skills.

My career aspirations are to complete an apprenticeship in either electrotechnology or plumbing and work towards establishing my own business.

I encourage more females to pursue their interest in a trade through VET while at school.



BUILDING & CONSTRUCTION

This course is subject to change in 2024

FURTHER STUDY OPPORTUNITIES

It is anticipated that students completing the Certificate II in Building and Construction Pre-apprenticeship will be in a position to gain an apprenticeship with an employer in the building and construction industry.

Pathways are available for students in the following qualifications from the Construction, Plumbing and Services Training Package or the equivalent in new training packages:

- Certificate II in Wall and Ceiling Lining
- Certificate III in Painting and Decorating
- Certificate III in Fire Protection

Students may also access a wide range of qualification at the Certificate IV and Diploma level from the building and construction industry following the completion of this course:

- Certificate IV in Building and Construction (Building)
- Certificate IV in Building and Construction (Specialist Trades)
- Diploma of Building and Construction (Building)

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- | | |
|-------------------------------|---------------------------------|
| • Brick/Block Layer | • Carpenter |
| • Building Site Administrator | • Project Manager |
| • Building Inspector | • Estimator |
| • Contract Administrator | • Drafter (Architectural) |
| • Architect | • Builder and Quantity Surveyor |

22338VIC Certificate II in Building & Construction Pre-apprenticeship (Bricklaying)

This course is subject to change in 2024

Partial Completion

COURSE OVERVIEW

This program in bricklaying has been developed specifically for the bricklaying industry. Emphasis is placed on hands-on learning opportunities. Students will undertake specific bricklaying modules. This course is a partial completion of the certificate.

HOST SCHOOL

Parade College
(Bundoora Campus)

DAYS & TIMES

Monday	7.30am - 1.00pm (Units 1&2)
Tuesday	7.30am - 1.00pm (Units 1&2) VCE VM
Tuesday	12.00pm - 5.00pm (Units 1-4) VCE VM
Tuesday	1.30pm - 5.00pm (Units 1-4) VCE
Wednesday	7.30am - 1.00pm (Units 1-4) OR
Wednesday	1.30pm - 5.00pm (Units 1-4) VCE

Third year option available for students wanting to complete the course

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Workplace safety and industry induction
- Calculations for the building industry
- Communications for the building industry
- Bricklaying hand tools
- Bricklaying basic skills
- Bricklaying veneer construction principles
- Masonry blockwork



22338VIC Certificate II in Building & Construction Pre-apprenticeship (Carpentry)

This course is subject to change in 2024

Partial Completion

COURSE OVERVIEW

This course is a partial completion of the certificate and students will be issued with a statement of attainment. The course is designed for students entering the building and construction industry who want to become a carpenter. Students are taught ten core building modules and all of the carpentry stream modules.

HOST SCHOOLS

Lynall Hall Community School
(Coburg Campus)
(AIET)

Marymede Catholic College
(Access Skills Training)

Northern College of the
Arts & Technology

Outer Northern Trade Training
Centre (AIET)

Parade College
(Bundoora and Preston
Campuses)

St Helena Secondary College
(Access Skills Training)

Whittlesea Secondary College
(AIET) Full Completion

DAYS & TIMES

Wednesday 9.00am - 3.00pm (Units 1-4)
Thursday 1.30pm - 5.30pm (Units 1&2)

Wednesday 8.00am - 12.00pm (Units 1&2)
Wednesday 12.30pm - 4.30pm (Units 3&4)

Wednesday 8.30am - 12.30pm OR
1.30pm - 5.30pm (Units 1&2)
Thursday 1.30pm - 5.30pm (Units 3&4)

Wednesday 8.00am - 12.00pm OR
12.30pm - 4.30pm (Units 1&2)
Friday 8.00am - 12.00pm OR
12.30pm - 4.30pm (Units 3&4)

Monday 7.30am - 3.15pm (Units 3&4)
Tuesday 7.30am - 3.15pm OR
1.30pm - 5.00pm (Units 1&2)
7.30am - 1.00pm (Third year
option to complete course)

Wednesday 7.30am - 1.00pm OR
1.30pm - 5.00pm (Units 1&2)
1.30pm - 5.00pm (Units 3&4)

Thursday 7.30am - 11.00am (Units 1-4)
7.30am - 11.00am (Third year
option to complete course)

Friday 7.30am - 3.15pm (Units 1&2)

Wednesday 1.30pm - 5.15pm (Units 3&4)
Units 1&2 in 2025

Wednesday 9.00am - 3.15pm (Units 1&2)
Friday 9.00am - 3.15pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Students will be eligible for a 10% increment.





STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Workplace safety and induction
- Workplace procedures
- Building structures
- Safe handling and use of power tools
- Carpentry hand tools
- Introduction to demolition
- Building set out
- Levelling
- Calculations for the building industry



22338VIC Certificate II in Building & Construction Pre-apprenticeship (Wall and Floor Tiling)

This course is subject to change in 2024

Partial Completion

COURSE OVERVIEW

This program is designed for people entering the building and construction industry who want to explore a career and employment opportunities as a wall and floor tiler.

HOST SCHOOL

Parade College
(Bundoora Campus)

DAYS & TIMES

Wednesday
1.30pm - 5.30pm (Units 1-4) VCE
12.00pm - 5.00pm (Units 1-4) VCE VM
12.00pm - 5.00pm (Third year
option to complete the course)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Wall and floor tiling hand and power tools
- Tiling substrates
- Tiling adhesives
- Worksafe safety and industry induction
- Workplace procedures for environmental sustainability
- Basic first aid
- Building structures
- Calculations for the building industry
- Introduction to scaffolding
- Levelling
- Safe handling and use of plant and power tools







BUSINESS

BSB30120 Certificate III in Business

FURTHER STUDY OPPORTUNITIES

Certificate IV in Accounting

Certificate IV in Business

Diploma of Accounting

Diploma of Business

Bachelor of Business

CAREER PATHWAYS

With additional training and experience possible future careers opportunities may include work in the following areas/sectors:

- Administrative/Office Assistant
- Information Officer
- Hotel or Motel Manager
- Human Resource Manager
- Logistics Clerk
- Receptionist
- Customer Services Officer
- Health Administration
- Office Manager
- Public Relations Officer
- Secretary
- Conveyancer
- Bank Worker
- Law Clerk
- Accountant



COURSE OVERVIEW

The aim of this program is to provide participants with knowledge and skill development to enhance their employment prospects within the business administration field.

HOST SCHOOLS

Peter Lalor Secondary College
(IVET)
Non-scored

Reservoir High School
(IVET)

DAYS & TIMES

Wednesday 9.00am - 12.30pm (Units 1&2)
1.00pm - 4.30pm (Units 3&4)

Wednesday 9.00am - 12.30pm (Units 3&4)
1.00pm - 4.30pm (Units 1&2)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Units 3&4 sequences.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Organise workplace information
- Design and produce business documents
- Recommend products and services
- Organise personal work priorities and development
- Maintain business resources
- Process customer complaints
- Work effectively with diversity
- Maintain financial records
- Contribute to effective workplace relationships
- Support operational plan
- Provide workplace information and resourcing plans





SMALL BUSINESS

22480VIC Certificate II in Small Business (Operations/Innovation)

FURTHER STUDY OPPORTUNITIES

Certificate III in Business

Certificate IV in Small Business Management

Diploma of Business

Bachelor of Business

CAREER PATHWAYS

With additional training and experience possible future careers opportunities may include work in the following areas/sectors:

- Retail
- Business
- Marketing
- Finance

SMALL BUSINESS

22480VIC Certificate II in Small Business (Operations/Innovation)



COURSE OVERVIEW

This course provides students with exposure to key skills and knowledge required in small business workplaces.

HOST SCHOOL

Macleod College
(Ripponlea Institute)

• DAYS & TIMES

• Wednesday 1.00pm - 4.30pm (Units 1&2)
• Units 3&4 in 2025

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to three VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Contribute to health and safety of self and others
- Contribute to small business operations and innovation
- Develop elementary skills for small business environments
- Identify small business policies and procedures
- Undertake basic market research and promotion for a small business product or service
- Participate in small business quality processes
- Assist with the presentation of public activities and events
- Follow procedures for routine financial activities of a small business





COMMUNITY SERVICES

CHC22015 Certificate II in Community Services

CHC32015 Certificate III in Community Services

FURTHER STUDY OPPORTUNITIES

Certificate III in Individual Support

Certificate IV in Alcohol and other drugs

Certificate IV in Disability

Certificate IV in Youth Work

Diploma in Community Services

Diploma in Early Childhood Education & Care

Bachelor of Social Work

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Case Management
- Individual Support
- Youth Services
- Community Worker
- Careers Counsellor
- Drug and Alcohol Counsellor
- Childcare
- Leisure and Health
- Social Worker
- Childcare Worker
- Health Promotion Officer
- Prisons Officer
- Disability
- Welfare
- Counsellor
- Civil Celebrant
- Teacher's Aide
- Youth Worker

COMMUNITY SERVICES

CHC22015 Certificate II in Community Services
CHC32015 Certificate III in Community Services



COURSE OVERVIEW

This course is ideal if you like working with people. You will be taught across a variety of work skill areas relevant to work within the community services industry. You will learn about community services relating to case management, advocacy and coordinating group activities. Your learning will involve role plays, simulations, project work, incursions and excursions.

HOST SCHOOLS

DAYS & TIMES

Certificate II in Community Services (One-year course)

Coburg High School (IVET) : Wednesday 1.30pm - 5.30pm (Units 1&2)

Peter Lalor Secondary College (IVET) : Wednesday 9.30am - 3.00pm OR
Friday 9.30am - 3.00pm (Units 1&2)

Certificate III in Community Services (Two-year course)

Mill Park Secondary College (IVET) : Wednesday 1.30pm - 4.30pm (Units 3&4)
Units 1&2 in 2025

Partial completion. This course incorporates CHC22015 Cert II in Community Services.

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

Certificate II in Community Services

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level.

ATAR: No contribution is available.

Certificate III in Community Services

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Units 3&4 sequence.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum of 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Prepare for work in the Community Services sector
- Work with others
- Follow policy procedures and programs of an organisation
- Follow WHS safety procedures to direct care work
- Communicate with people accessing the services of the organisation
- Operate under a casework framework
- Deliver service to clients
- Identify and address specific client needs
- Work effectively in the community service sector & work with young people





CONSERVATION AND ECOSYSTEM MANAGEMENT

ACH21020 Certificate II in Conservation and Ecosystem Management

FURTHER STUDY OPPORTUNITIES

Certificate II in Horticulture

Certificate II in Landscaping

Certificate III in Conservation and Ecosystem Management

Certificate III in Horticulture

Certificate IV in Conservation and Ecosystem Management

Diploma of Conservation and Ecosystem Management

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Lands
- Parks and Wildlife Officer
- Pest Management Assistant (Feral Animals)
- Conservation Earthworks Trainee
- Landcare Assistant
- Conservation Project Assistant
- Conservation Earthworks Assistant
- Indigenous Land Management Assistant

CONSERVATION AND ECOSYSTEM MANAGEMENT

ACH21020 Certificate II in Conservation and Ecosystem Management



COURSE OVERVIEW

Gain the skills and knowledge you need to work outdoors in the conservation and ecosystem management industry. This qualification may be contextualised to focus on Indigenous land management; conservation earthworks, lands, parks and wildlife; or natural area management – or a mix of these.

HOST SCHOOL

Bundoora Secondary College
(Access Skills Training)

DAYS & TIMES

Wednesday 9.00am - 1.00pm (Units 1&2)
Units 3&4 in 2025

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Participate in work health and safety processes
- Participate in environmentally sustainable work practices
- Inspect and clean machinery, tools and equipment to preserve biosecurity
- Capture digital media for fieldwork
- Maintain wildlife habitat refuges
- Perform basic ecological restoration works
- Collect native seed
- Recognise fauna
- Operate a handheld GPS device
- Recognise landforms and soil types
- Operate in isolated and remote situations
- Protect and preserve incident scene





CONSTRUCTION PATHWAYS

CPC20220 Certificate II in Construction Pathways

FURTHER STUDY OPPORTUNITIES

Certificate III in Bricklaying/Blocklaying

Certificate III in Carpentry

Certificate III in Carpentry and Joinery

Certificate III in Joinery (Stairs)

Certificate III in Painting and Decorating

Certificate III in Shopfitting

Certificate III in Solid Plastering

Certificate III in Stonemasonry
(Monumental/Installation)

Certificate III in Wall and Ceiling Lining

Certificate III in Wall and Floor Tiling

Certificate IV in Building and Construction
(Building)

Certificate IV in Building and Construction
(Specialist Trades)

Diploma of Building and Construction (Building)

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Bricklayer
- Carpentry
- Painter and Decorator
- Plaster
- Labourer

CONSTRUCTION PATHWAYS

CPC20220 Certificate II in Construction Pathways



COURSE OVERVIEW

This course provides a pathway to the primary trades in the construction industry. An Australian apprenticeship and this certificate allows for inclusion of skills suited for entry to off-site occupations, such as joinery and shopfitting, as well as carpentry, bricklaying and other occupations in general construction. This certificate is designed to introduce learners to the recognised trade callings in the construction industry and provide meaningful credit in a construction industry Australian apprenticeship.

HOST SCHOOL

Lynall Hall Community School
(Coburg Campus)
(AJET)



DAYS & TIMES

Wednesday	9.00am - 3.00pm (Units 3&4)
Thursday	1.30pm - 5.30pm (Units 1&2)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Work effectively and sustainably in the construction industry
- Plan and organise work
- Conduct workplace communication
- Carry out measurements and calculations
- Read and interpret plans and specifications
- Apply OHS requirements, policies and procedures in the construction industry
- Use carpentry tools and equipment
- Identify and handle wall and ceiling lining tools and equipment
- Handle and prepare bricklaying and blocklaying materials
- Use bricklaying and blocklaying tools and equipment





CREATIVE INDUSTRIES

CUA20220 Certificate II in Creative Industries

FURTHER STUDY OPPORTUNITIES

Certificate III in Media

Certificate IV in Graphic Design

Diploma/Advanced Diploma in Screen and Media

Diploma of Graphic Design

Advanced Diploma of Graphic Design

Diploma Screen & Media (Digital Animation)

Bachelor of Design (Communication Design)

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Games Developer
- Media Editor
- Multimedia Developer
- Publisher
- Graphic Designer
- Media Producer
- Photographer
- Digital Designer

CREATIVE INDUSTRIES

CUA20220 Certificate II in Creative Industries



COURSE OVERVIEW

This course has a graphic art and printing focus, introducing students to the graphic arts and printing industry using current industry practices. Students will develop core generic workplace skills, along with an understanding of a range of areas relevant to the printing industry, while using the latest industry standard software and hardware. Areas covered include multimedia, layout and design, digital imaging, printing and print finishing. The course provides both theoretical and practical training that is linked directly to the work that graphic art and printing related employees undertake. This is a one-year course.

HOST SCHOOL

Peter Lalor Secondary College
(IVET)



DAYS & TIMES

Wednesday 9.30am - 3.00pm (Units 1&2)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level.

ATAR: No contribution is available.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Practicing skills in a simulated real-life working environment
- Knowledge of the Abode Creative Suite, including Photoshop
- Using hand drawing skills to assist in initial design phase
- Using page layout software to design and impose artwork
- Following a design brief and produce artwork for a specific industry





DANCE

CUA20120 Certificate II in Dance

CUA30120 Certificate III in Dance

FURTHER STUDY OPPORTUNITIES

Certificate IV in Dance

Certificate IV in Dance Teaching and Management

Diploma of Professional Dance (Elite Performance)

Diploma of Musical Theatre



CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Choreographer
- Dance Event Manager
- Dance Teaching and Management
- Ensemble Dancer
- Performer
- Professional Dancer

DANCE

CUA20120 Certificate II in Dance
CUA30120 Certificate III in Dance

COURSE OVERVIEW

The course overview to provide technical and performance skills, knowledge and attitude needed to establish a career in the entertainment industry. This course is not recommended for students without prior dance experience.

Cert II in Dance CUA20120 – Year 1
 Cert III in Dance CUA30120 – Year 2

Partial completion of both certificates

HOST SCHOOLS

Marymede College
(Ausdance)

Mill Park Secondary College
(Ausdance)

Northern College of the Arts
 Arts & Technology*

St Helena Secondary College
(Ausdance)

DAYS & TIMES

Wednesday 9.00am - 1.30pm (Units 1-4)

Wednesday 1.30pm - 5.00pm (Units 1-4)

Wednesday 9.00am - 12.45pm (Units 1&2)
 Wednesday 1.30pm - 5.00pm (Units 3&4)

Wednesday 1.30pm - 5.15pm (Units 1&2)
 Thursday 1.30pm - 5.15pm (Units 3&4)

*Students must successfully audition to be selected into the course.

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

Certificate II in Dance

VCE/VCE VM or VCAL: Recognition of up to five VCE VET units at Units 1&2 level.

ATAR: No contribution is available.

Certificate III in Dance

VCE/VCE VM: Recognition of up to two VCE VET Units 3&4 sequences.

ATAR: Scored assessment is available for this course.



DANCE

CUA20120 Certificate II in Dance

CUA30120 Certificate III in Dance



STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Develop a basic level of physical condition for dance performance
- Develop basic dance techniques
- Follow health, safety and security procedures
- Source and apply entertainment industry knowledge
- Prepare self for a dance performance
- Apply and refine basic dance techniques for performances

Each Host school delivers two dance elective e.g., jazz, contemporary, ballet, street, cultural. Please check with the Host school to confirm the dance electives prior to enrolment.





DESIGN FUNDAMENTALS

CUA30720 Certificate III in Design Fundamentals

FURTHER STUDY OPPORTUNITIES

Certificate III in Design Fundamentals (Graphic Design)

Certificate IV in Photography and Photo Imaging

Certificate IV in Visual Arts

Diploma of Graphic Design

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Design Assistant
- Product Assistant
- Graphic Designer
- Graphic Artist
- Web Designer
- Multimedia Designer
- Advertising Designer

DESIGN FUNDAMENTALS

CUA30720 Certificate III in Design Fundamentals



COURSE OVERVIEW

This course will introduce students to foundation skills to launch their career in creative industries and entrepreneurial behaviour and practice. Students will experience a variety of projects to begin shaping their creative style and inform their progression in becoming an entrepreneur. Building from a base of understanding the entrepreneurial space students will follow the design thinking process, learn problem solving skills and collaborate with their peers to explore entrepreneurship, communication, business building skills and creative software.

HOST SCHOOLS

Bundoora Secondary College
(*Australian Pacific College*)



DAYS & TIMES

Wednesday	9.00am - 12.30pm (Units 1&2)
Wednesday	1.00pm - 4.30pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: The course provides credit at Units 1 to 4 level. Each completed 90 nominal hours of training provides one unit of credit. Credit accrues in the following sequence: Units 1, 2, 3, 4, 3 and 4 up to a maximum of six units.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Produce drawings to communicate ideas
- Produce creative work
- Follow a design process
- Explore and apply the creative design process to 2D forms
- Explore the use of colour
- Source and apply design industry knowledge
- Apply work health and safety practices
- Participate in collaborative creative projects
- Write content for a range of media
- Plan a career in the creative arts industry
- Develop and apply thinking and problem solving skills
- Develop and present business proposals



CELEBRATING STUDENT ACHIEVEMENT IN VET

Once again, students from NMVC schools have featured in the 2023 VCE Season of Excellence.

The VCE Season of Excellence is a five-month annual festival showcasing outstanding senior secondary student work from Victorian schools. The Season presents work created by VCE and VCE VET students in design, technology, research, multimedia and cinematic, visual and performing arts through exhibitions, screenings and performances.

TOP DESIGNS

The below students were selected for Top Designs. Their outstanding work was exhibited at Melbourne Museum



Kira	VET Creative and Digital Media	Northern College of the Arts and Technology (Host and Home school)
Faith	VET Creative and Digital Media	Northern College of the Arts and Technology (Host school)/Northside Christian College (Home school)
Alistair	VET Integrated Technologies	Northern College of the Arts and Technology (Host school)/Fitzroy High School (Home school)



Kira - Noodog



Faith - Amphicar770



Alistair - Off-Grid Digital Water Tank Meter

TOP CLASS

The student below was recognised as an outstanding VCE performing arts student. They performed at the Melbourne Recital Centre.



Leila	VCE VET Dance (Jazz)	Mill Park Secondary College (Host school)/ Thornbury High School (Home school)
-------	----------------------	---

TOP OF THE STATE

The following students received a study score of 40 or above for their VET program in 2022.

Angeline-Rose	VET Community Services	Mill Park Secondary College (Home/Host school)
Leila	VET Dance (Jazz)	Mill Park Secondary College (Host school)/ Thornbury High School (Home school)
Nina	VET Dance (Jazz and Contemporary)	Northern College of the Arts and Technology (Host school)/Northcote High School (Home school)
Emile	VET Engineering Studies	Marymede Catholic College (Host school)/ St Helena Secondary College (Home school)
Jacob	VET Engineering Studies	Northern College of the Arts and Technology (Host school)/Bundoora Secondary College (Home school)
Raphael	VET Engineering Studies	Northern College of the Arts and Technology (Host school)/Eltham High School (Home school)
James	VET Integrated Technologies	Northern College of the Arts and Technology (Home/Host school)
Alistair	VET Integrated Technologies	Northern College of the Arts and Technology (Host school)/Fitzroy High School (Home school)
Natasha	VET Sport and Recreation	Thornbury High School (Home/Host school)
Reuben	VET Sport and Recreation	Mill Park Secondary College (Home/Host school)



JACK SAYS...

“The classroom is like a workplace, and you feel very supported. This makes me feel included and motivates me to work harder.”

STUDENT PROFILE | JACK

Jack's Home and Host school: Northern College of Arts and Technology

I'm a Year 11 VCE VM student at Northern College of Arts and Technology (NCAT). As part of my VCE VM studies I'm enrolled in a Certificate II in Building and Construction (Carpentry) and a Certificate II in Furniture Marking. I'm also studying VCE General Maths as carpenters and furniture makers rely heavily on mathematics. I also wanted to challenge myself more at school.

My interest in carpentry and furniture making developed because I had the opportunity to work with a qualified carpenter to assist with shopfitting at my mum's store. I love working with timber and building things. This led to me taking over my dad's shed, so I have space for woodworking outside of school.

I think the best thing about VET at NCAT are the teachers. You are treated with respect and as a young adult. The classroom is like a workplace, and you feel very supported. This makes me feel included and motivates me to

work harder.

Although I'm only in my first year of both VET courses I have learnt many skills. This includes things like wall framing, plumbing-up windows, chiseling, and the use of hand and power tools. We have also learnt about Australian standards for building.

VET is teaching me the skills and knowledge to be the best person I can be. I'm learning many transferable skills such as teamwork, confidence, communication skills, time management and organisation.

My dream is to own my own construction business like my uncle once did. I would love to plan and build domestic buildings because you can have a close-knit team that works really well together. But at the end of the day, as long as I'm able to work with timber and build things I will be happy because I love carpentry.

I think everyone needs to know that VET is a great opportunity to learn about yourself and about a different career path, one that you may not have thought about before. If it doesn't work out, you still finish having learnt many transferable skills.



EARLY CHILDHOOD EDUCATION & CARE

CHC30121 Certificate III in Early Childhood Education & Care

FURTHER STUDY OPPORTUNITIES

Diploma of Early Childhood Education and Care

Bachelor of Education (Early Years)



CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the

- Early Childhood Educator
- Early Years Teacher
- Family Day Care Educator
- Kindergarten Assistant
- Nanny
- Outside School Hours Care Educator
- Playgroup Supervisor

EARLY CHILDHOOD EDUCATION & CARE

CHC30121 Certificate III in Early Childhood Education & Care



COURSE OVERVIEW

This course provides students with the opportunity to support the implementation of an approved learning framework and support children's wellbeing, learning and development. Students will learn essential skills in areas such as how to communicate with children, support play and learning/basic development needs, provide food and basic health services including first aid and work health and safety processes. This course is a partial completion of the certificate.

HOST SCHOOLS

Charles La Trobe College
(Melbourne City Institute of Education)

Hazel Glen College
(Melbourne City Institute of Education)

St Helena Secondary College
(Melbourne College of Further Education)



DAYS & TIMES

Wednesday 1.30pm - 5.00pm (Units 1&2)
Thursday 1.30pm - 5.00pm (Units 3&4)

Tuesday 1.30pm - 5.00pm (Units 1-4)

Monday 1.30pm - 5.15pm (Units 3&4)
Wednesday 1.30pm - 5.15pm (Units 1&2)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Units 3&4 sequences.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

A minimum 160 hours of work placement is required to successfully complete this course.

St Helena Secondary College provides opportunities during the year for students to engage in meaningful, hands-on activities at an Early Learning Childcare Centre.

THIS COURSE MAY INCLUDE

- Implement and monitor environmentally sustainable work practices
- Work within a relevant legal and ethical framework
- Develop cultural competence
- Ensure the health and safety of children
- Provide care for children
- Promote and provide healthy food and drinks
- Provide care for babies and toddlers
- Support behaviour of children and young people
- Develop positive and respectful relationships with children





ELECTROTECHNOLOGY

22499VIC Certificate II in Electrotechnology (Pre-vocational)

FURTHER STUDY OPPORTUNITIES

Students who complete the program will have enhanced employment prospects which may lead to employment in the electrical industry or into further education and training.

Participants who successfully complete this program may receive credit toward an apprenticeship in Electrotechnology. The most common pathway is credit towards the Certificate III in Electrotechnology Systems Electrician.

- Certificate III in Electrical Electrician
- Certificate III in Engineering - Industrial Electrician
- Certificate IV in Electrotechnology - Systems Electrician

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Electrotechnology Assembler
- Electrical Fitter
- Electrical Instrumentation Technician
- Electrotechnology Trainer



ELECTROTECHNOLOGY

22499VIC Certificate II in Electrotechnology (Pre-vocational)



COURSE OVERVIEW

This course provides both theoretical and practical training that is linked directly to the work that electrotechnology related technicians undertake.

HOST SCHOOLS

Macleod College
(AIET)

Northern College of the
Arts & Technology

Outer Northern Trade
Training Centre
(AIET)

Parade College Bundoora
Bundoora
Preston
Bundoora



DAYS & TIMES

Wednesday 1.00pm - 4.30pm (Units 1&2)
Units 3&4 in 2025

Wednesday 8.30am - 12.30pm OR
1.30pm - 5.30pm (Units 1&2)
Thursday 1.30pm - 5.30pm (Units 3&4)

Wednesday 8.00am - 12.00pm OR
12.30pm - 4.30pm (Units 1&2)
Friday 8.00am - 12.00pm OR
12.30pm - 4.30pm (Units 3&4)

Tuesday 1.30pm - 5.00pm (Units 1-4) VCE
Tuesday 7.30am - 12.50pm (Units 1&2) VCE VM
Wednesday 8.30am - 3.15pm (Units 1&2) VCE VM
Wednesday 8.30am - 3.15pm (Units 1-4)
Friday 7.30am - 12.50pm (Units 3&4) VCE VM

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Basic electrical/electronic theory
- Renewable energy concepts and projects
- Electrical wiring theory, regulations and practice
- Electric motor theory and practice
- Integrated work placement





ENGINEERING

22470VIC Certificate II in Engineering Studies

FURTHER STUDY OPPORTUNITIES

Apprenticeships - Mechanical, Fabrication, Automotive or Electrical

Certificate III in Engineering

Certificate IV in Engineering

Diploma of Engineering

Advanced Diploma of Engineering Technology

Bachelor of Engineering



CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Electrical Engineer
- Fitter and Turner
- Metallurgical Engineer
- Automotive Engineering
- Electrician
- Manufacturing Engineer
- Mechanical Engineering
- CAD Engineering Draftsman
- Instrument Fitter
- Toolmaker
- Boiler Maker
- WHS Practitioner

ENGINEERING

22470VIC Certificate II in Engineering Studies



COURSE OVERVIEW

This course is designed to provide pre-employment training and a pathway into the an engineering apprenticeship, or can be used to gain the skills required for entry level employment in the engineering manufacturing related industries.

HOST SCHOOLS

Marymede Catholic College
(A/ET)

Northern College of the
Arts & Technology

Whittlesea Secondary College
(A/ET)



DAYS & TIMES

Wednesday 8.00am - 12.00pm (Units 1&2)
Wednesday 12.30pm - 4.30pm (Units 3&4)

Wednesday 8.30am - 12.30pm OR
Wednesday 1.30pm - 5.30pm (Units 1&2)
Thursday 1.30pm - 5.30pm (Units 3&4)

Wednesday 9.00am - 3.15pm (Units 1&2)
Friday 9.00am - 3.15pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to three VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Apply principles of Occupational Health & Safety in work environment
- Perform basic machining processes
- Apply basic fabrication techniques
- Perform basic computational principles in engineering work activities
- Produce basic engineering components and products using fabrication and machining
- Produce basic engineering sketches and drawings
- Using CAD and hand drawing instruments
- Report on a range of sectors in the manufacturing, engineering and related industries
- Undertake a basic engineering project





FURNITURE MAKING

MSF20516 Certificate II in Furniture Making Pathways

This course is subject to change in 2024

FURTHER STUDY OPPORTUNITIES

Apprenticeship – Furniture Making
Certificate III in Furniture Finishing
Certificate IV in Furniture Design & Technology
Diploma of Furniture Design & Technology
Bachelor of Design

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Cabinet Maker
- Wood Machinist
- Upholsterer
- Craft Designer/Craftperson
- French Polisher
- Furniture Designer and Maker
- Soft Furnishing Maker
- Musical Instrument Maker
- Furniture Restorer
- Shop Fitter

FURNITURE MAKING

MSF20516 Certificate II in Furniture Making Pathways

This course is subject to change in 2024

COURSE OVERVIEW

This program provides students with the opportunities to gain comprehensive entry level training in the furnishing industry. The program covers broad based and core skills in cabinet making.

HOST SCHOOLS

Parade College
(Bundoora Campus)

Lynall Hall Community School
(Coburg Campus)
(AIET)
Non-scored

DAYS & TIMES

Monday	7.30am - 1.00pm (Units 1&2)
Tuesday	12.00pm - 5.00pm (Units 1-4) VCE VM
Tuesday	1.30pm - 5.00pm (Units 1-4) VCE
Wednesday	7.30am - 1.00pm (Units 1-4)
Wednesday	9.00am - 3.00pm (Units 1-4)
Thursday	1.30pm - 5.30pm (Units 1&2)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Follow safe working policies and practices
- Construct a basic timber furnishing product
- Hand make timber joints
- Join solid timber
- Prepare surfaces for finishing
- Assemble furnishing components
- Use furniture making sector hand and power tools
- Make a career plan





FURNITURE MAKING/BUILDING & CONSTRUCTION

MSF20516 Certificate II in Furniture Making Pathways

22338VIC Certificate II in Building & Construction Pre-apprenticeship (Bricklaying & Carpentry)

This course is subject to change in 2024

FURTHER STUDY OPPORTUNITIES

Apprenticeship – Furniture Making

Certificate III in Furniture Finishing

Certificate IV in Furniture Design & Technology

Diploma of Furnishings in Furniture Technology

Diploma of Furniture Design & Technology

Bachelor of Design

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Cabinet Maker
- Wood Machinist
- Upholsterer
- Craft Designer/Craftperson
- French Polisher
- Furniture Designer and Maker
- Soft Furnishing Maker
- Musical Instrument Maker
- Furniture Restorer
- Shop Fitter

FURNITURE MAKING/BUILDING & CONSTRUCTION

MSF20516 Certificate II in Furniture Making Pathways

22338VIC Certificate II in Building & Construction Pre-apprenticeship (Bricklaying & Carpentry)

This course is subject to change in 2024

COURSE OVERVIEW

Students complete a variety of units from three different certificates. Students enrolled in this course have access to additional educational and support services to achieve successful outcomes. This is a one-year course.

HOST SCHOOL

Parade College
(Bundoora campus)



DAYS & TIMES

Wednesday 9.30am - 2.20pm (Units 1&2)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: On completion student will be eligible for credit at VCE Units 1&2 level.

ATAR: No contribution is available.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Work safely in the construction industry
- Workplace safety and site induction
- Wall framing
- Use of bricklaying hand tools
- Working in teams
- Joining furnishing materials
- Make simple timber joints





HEALTH SERVICES ASSISTANCE

**HLT33115 Certificate III in Health Services Assistance
(with selected units from Certificate III in Allied Health Assistance)**

FURTHER STUDY OPPORTUNITIES

Certificate IV in Medical Practice Assisting

Certificate IV in Population Health

Certificate IV in Health Care

Diploma of Nursing

Diploma of Anaesthetic Technology

Diploma of Paramedical Science

Bachelor of Nursing

Bachelor of Health Science

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Aged or Disability Carer
- Dental Assistant
- Therapy Aide
- Massage Therapist
- Paramedic
- Registered Nurse
- Counsellor
- Occupational Health and Safety Officer
- Dispensary Technician
- Medical Laboratory Assistant
- Occupational Therapist
- Health Promotion Officer

HEALTH SERVICES ASSISTANCE

HLT33115 Certificate III in Health Services Assistance
(with selected units from Certificate III in Allied Health Assistance)

COURSE OVERVIEW

This qualification reflects the role of workers who provide support for the effective functioning of health services. At this level workers complete tasks under supervision involving known routines and procedures or complete routine but variable tasks in collaboration with others in a team environment. Pathways may include employment into health and ancillary services assistance roles such as food services assistant (hospital), general hand (hospital), ward hand (hospital) and others.

HOST SCHOOL

Peter Lalor Secondary College
(IVET)
Non-scored

DAYS & TIMES

Wednesday	9.00am - 12.30pm OR
Wednesday	1.00pm - 4.30pm (Units 1&2)
Friday	9.00am - 12.30pm OR
Friday	1.00pm - 4.30pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of one VCE VET unit at Units 1&2 level, and two VCE VET Units 3&4 sequences.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Communicate and work in health or community services
- Work with diverse people
- Comply with infection prevention and control policies and procedures
- Participate in workplace health and safety





HORTICULTURE

AHC20422 Certificate II in Horticulture

FURTHER STUDY OPPORTUNITIES

Certificate III in Horticulture

Certificate III in Landscape Design

Certificate III in Landscape Construction

Certificate IV and Diploma of Horticulture

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Nursery Assistant
- Parks And Gardens Assistant
- Landscape Designer
- Gardening Maintenance
- Sports Turf Farming
- Production Nursery Worker
- Irrigation Specialist

HORTICULTURE

AHC20422 Certificate II in Horticulture



COURSE OVERVIEW

Learn to create a more sustainable environment with the Certificate II in Horticulture. Students will work in a range of gardens, parks and nurseries and learn about plant classification, selection, and identification, as well as weed, pest, and disease control. You will also gain skills in plant propagation, pruning, and revegetation, and gain a solid understanding of the roles farm chemicals, soils, and plant nutrition play in landscaping. Graduates gain a diverse skillset that allows them to work in a wide range of horticultural enterprises including parks and gardens, landscaping, and plant nurseries.

HOST SCHOOL

Bundoora Secondary College
(Melbourne Polytechnic)

DAYS & TIMES

Wednesday	9.00am - 4.00pm (Units 1&2) <i>(Delivered at Bundoora Secondary College)</i>
Wednesday	9.00am - 4.00pm (Units 3&4) <i>(Delivered at Melbourne Polytechnic, Fairfield Campus)</i>

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Construct low-profile timber/mod
- Operate basic machinery & equipment
- Recognise plants
- Treat weeds
- Treat plant pests/diseases/disorders
- Soil/growing media sampling/testing
- Partake in work health/safety process





HOSPITALITY / COOKERY

SIT20316 Certificate II in Hospitality **SIT20421 Certificate II in Cookery**

This course is subject to change in 2024

FURTHER STUDY OPPORTUNITIES

Certificate III in Hospitality

Certificate IV in Hospitality

Diploma of Hospitality (Management)

Advanced Diploma of Hospitality (Management)

Bachelor of Applied Science (Hospitality Management)



CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Chef/Cook
- Food Production
- Promotions Director
- Kitchen Hand
- Hotel/Resort Manager
- Housekeeping
- Tourism Manager
- Catering Manager
- Event Manager
- Waiter/Barperson
- Steward/Host

HOSPITALITY

SIT20316 Certificate II in Hospitality

This course is subject to change in 2024

COURSE OVERVIEW

This course provides students with the skills and knowledge to work in multiple food and beverage settings within the hospitality industry.

HOST SCHOOLS

Bundoora Secondary College
(Global Institute of Marketing)
Non-scored

Eltham College

DAYS & TIMES

Wednesday 9.00am - 3.30pm (Units 1-4)
One-year course

Monday 4.00pm - 9.30pm OR
Tuesday 4.00pm - 9.30pm (Units 1&2)
Wednesday 4.00pm - 9.30pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Work effectively with others
- Source and use information on the hospitality industry
- Use hospitality skills effectively
- Interact with customers
- Use hygienic practices for food safety
- Participate in safe work practices
- Prepare and serve espresso coffee
- Serve food and beverage
- Clean kitchen premises and equipment
- Show social and cultural sensitivity
- Clean and tidy bar areas
- Prepare and serve non-alcoholic beverages



COOKERY

SIT20421 Certificate II in Cookery

COURSE OVERVIEW

This program is designed to provide students with training and skills to be competent to work in the hospitality industry with a particular focus on commercial cookery.

HOST SCHOOLS

Eltham College (*Year 1 is Cert II Hospitality on previous page*)

Greensborough College
(IVET)

Lynall Hall Community School
(Coburg Campus)
(AIET)
Non-scored

Parade College
(Bundoora Campus)

Peter Lalor Secondary College
(IVET)
Non-scored

St Helena Secondary College
(IVET)

Thornbury High School
(IVET)

DAYS & TIMES

Wednesday 4.00pm - 9.30pm OR
Thursday 4.00pm - 9.30pm (Units 3&4)

Wednesday 1.00pm - 5.00pm (Units 1&2)
Thursday 1.00pm - 5.00pm (Units 3&4)

Wednesday 9.00am - 3.00pm (Units 1&2)
Wednesday 9.00am - 3.00pm (Units 3&4)
Thursday 1.30pm - 5.30pm (Units 1&2)

Tuesday 1.30pm - 5.00pm (Units 1&2)
Wednesday 1.30pm - 5.00pm OR
Wednesday 3.30pm - 7.00pm (Units 3&4)

Friday 8.00am - 12.00pm (Units 1&2)
Friday 12.30pm - 4.30pm (Units 3&4)

Wednesday 1.30pm - 5.15pm (Units 1&2)
Thursday 1.30pm - 5.15pm (Units 3&4)

Wednesday 1.00pm - 4.30pm (Units 1&2)
Thursday 1.00pm - 4.30pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Use hygienic practices for food safety
- Clean kitchen premises and equipment
- Work effectively with others
- Maintain the quality of perishable items
- Participate in safe work practices
- Use cookery skills effectively
- Produce dishes using basic methods of cookery
- Produce appetisers and salads
- Produce stocks, sauces and soups
- Produce vegetable, fruit, egg and farinaceous dishes
- Prepare poultry dishes





LEILA SAYS...

“Completing this course has allowed me to have a qualification under my belt meaning I have an advantage when applying for gigs and performance opportunities.”

STUDENT PROFILE | LEILA

Leila's Home school:
Thornbury High School

Leila's Host school:
Mill Park Secondary College

My name is Leila and I graduated from Thornbury High School in 2022. I started VET Dance in 2021 at Mill Park Secondary College completing first and second year with a study score of 46 as well as being asked to perform at the Top Class Dance recital in March 2023.

Being a dancer for over ten years, I was excited when I found out I could incorporate my lifelong passion with my VCE studies. I enjoyed being able to learn the theory side of dance but most importantly continue to develop my physical skills, where I got to perform with my fellow classmates on stage multiple times as well as getting a deeper understanding of how the dance industry works.

We undertook several mock auditions which replicate the process of being selected for jobs and I believe, without the knowledge and experience I received at VET Dance, I wouldn't have been

able to attend real life auditions feeling prepared and ready.

The knowledge I gained from this course led to me receiving places in companies and pre-professional programs such as Scimm. Dance Company, a contemporary dance company which I commenced in 2023.

One of my biggest achievements after completing VET Dance was being offered a place in the Jazz and Contemporary Trainee Program at the Joffrey Ballet School in New York City after an audition with 130 dancers from around the state. I will commence this program in January 2024.

I am also currently studying a Bachelor of Business at RMIT University. I am hoping to incorporate dancing and business when I graduate by working in the arts sector or potentially starting my own dance wear brand, dance rehabilitation centre or my own company.

Thornbury High School was very supportive of me and my passion by allowing me to balance out my studies to pursue my dreams of being an artist.



INTEGRATED TECHNOLOGIES

22586VIC Certificate II in Integrated Technologies (Pre-vocational)

FURTHER STUDY OPPORTUNITIES

The Certificate II is a pathway to TAFE and Higher Education and may lead directly to employment. It is an excellent pathway to a higher degree in Engineering.

- Certificate III in Data and Voice Communications
- Certificate III and IV in Renewable Energy – ELV
- Diploma of Renewable Energy Engineering

Depending on course electives and VCE subjects chosen, pathways include apprenticeships or traineeships or articulation into higher qualifications in Electrotechnology, Information Technology, Telecommunications, Engineering and Mechatronics.

CAREER PATHWAYS

With additional training and experience possible future careers opportunities may include work in the following areas/sectors:

- Computer Systems Engineer (Tertiary Level Study)
- Engineer
- Telecommunications Technician
- Mechatronics System Engineer (Advanced Manufacturing)
- Computer Networking Technician
- Information Technology Paraprofessional

INTEGRATED TECHNOLOGIES

22586VIC Certificate II in Integrated Technologies (Pre-vocational)



COURSE OVERVIEW

The course is a practical and theoretical training in the knowledge and skills in the electrotechnology, information technology and telecommunications industries. The course is an introduction to electrotechnology and may include an introduction to the NBN or computer networking industries.

HOST SCHOOL

Northern College of the
Arts & Technology



DAYS & TIMES

Wednesday	1.30pm - 5.30pm (Units 1&2)
Thursday	1.30pm - 5.30pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- CISCO – Computer networking theory and practical tasks
- Computer hardware and operating systems
- Solar powered energy systems
- Coding, automation and robotics (Arduino, C++, VEX)
- Use of CAD, programming of microcontrollers, robotics, 3D printing and process automation to develop products from conceptualisation to final production





LABORATORY SKILLS

MSL30116 Certificate III in Laboratory Skills

This course is subject to change in 2024

FURTHER STUDY OPPORTUNITIES

Certificate IV in Laboratory Techniques

Diploma of Laboratory Technology

Diploma of Laboratory Technology – Biological and Environmental Testing

Diploma of Laboratory Technology – Biotechnology

Diploma of Laboratory Technology – Pathology Testing

Advanced Diploma of Laboratory Operations

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Support Staff to Scientists in Research, Education & Industry
- Laboratory Assistant/Manager
- Laboratory Technician
- Laboratory Attendant
- Instrument Operator
- Senior Technician

LABORATORY SKILLS

MSL30116 Certificate III in Laboratory Skills

This course is subject to change in 2024



COURSE OVERVIEW

This course provides students with the necessary knowledge and skills associated with the day-to-day operation of a laboratory and associated technical tasks such as sampling and testing. Units 1&2 of the program include recording and presenting data, planning and conducting laboratory/field work, maintaining the laboratory fit for purpose, with electives such as performing basic tests and assisting with fieldwork included. Units 3&4 offer scored assessment and incorporate units such as performing aseptic techniques, contributing to the achievement of quality objectives, preparing working solutions and performing microscopic examinations. This is a two-year course.

HOST SCHOOL

Mill Park Secondary College
(Box Hill Institute)

Parade College
(Bundoora College)



DAYS & TIMES

Wednesday 1.30pm - 5.00pm (Units 1-4)

Tuesday 1.30pm - 5.00pm (Units 1-4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Participate in environmentally sustainable work practices
- Communicate with other people
- Plan and conduct laboratory/field work
- Record and present data
- Maintain the laboratory fit for purpose
- Participate in laboratory/field workplace safety
- Receive and prepare samples for testing
- Perform basic tests





MAKE UP

SHB30215 Certificate III in Make Up

This course is subject to change in 2024

FURTHER STUDY OPPORTUNITIES

Certificate III in Beauty Services

Certificate IV in Beauty Therapy

Diploma of Beauty Therapy



CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Make Up Artist (Fashion, Beauty, Photography and Freelance)
- Make Up Consultant in Department Store or Pharmacy
- Beauty Therapist
- Cosmetic or Beauty Equipment Sales Representative



MAKE UP

SHB30215 Certificate III in Make Up

This course is subject to change in 2024

COURSE OVERVIEW

This course provides students with the skills and knowledge to undertake roles as make-up artists designing and applying make-up across the beauty, fashion, media and entertainment industries. Skills are developed for work in make-up studios, retail cosmetic counters, fashion and media sets, and photography studios.

HOST SCHOOL

NCAT
(RTO TBC)

DAYS & TIMES

Wednesday

9.00am - 1.00pm OR
1.30pm - 5.30pm (Units 1&2)

Students are required to attend four classes (9.30am – 4.30pm) during the June school holidays. Attendance at these classes is compulsory.

Thursday

9.00am - 1.00pm OR
1.30pm - 5.30pm (Unit 3&4)

Students are required to attend four classes (9.30am – 4.30pm) during the September school holidays. Attendance at these classes is compulsory.

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to five VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Design and apply make-up
- Design and apply make-up for photography
- Design and apply remedial camouflage make-up
- Apply airbrushed make-up
- Design and apply creative make-up
- Research and apply beauty industry information
- Provide salon services to clients
- Comply with organisational requirements within a personal services environment
- Apply safe hygiene, health and work practices





MUSIC **CUA30920 Certificate III in Music (Performance or Sound Production)**

FURTHER STUDY OPPORTUNITIES

Certificate IV in Music Industry

Diploma of Music Industry

Advanced Diploma of Music Industry



CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Musician
- Music Technician
- Singer
- Songwriter
- Stage Producer
- Music Editor
- Director
- Stage Manager
- Digital Audio Technician
- Sound Engineer
- Broadcaster
- Music Editor
- Sound and Lighting Technician

COURSE OVERVIEW

Students undertake a wide range of activities related to music performance including song writing, improvisation, developing repertoire, musicianship, accompaniment and group work, investigation of genre and development of stagecraft.

HOST SCHOOLS

Epping Secondary College*
(COSAMP)

Lalor North Secondary College
(COSAMP)

Marymede College
(COSAMP)

Northern College of the
Arts & Technology*

DAYS & TIMES

Wednesday 11.45am - 4.15pm (Units 1&2)
Units 3&4 in 2025

Wednesday 11.20am - 4.00pm (Units 1-4)

Wednesday 9.00am - 12.30pm (Units 1&2)
Wednesday 1.00pm - 4.30pm (Units 3&4)

Wednesday 9.00am - 12.30pm (Units 1&2)
Wednesday 1.30pm - 5.00pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Units 3&4 sequences.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Address copyright requirements
- Compose a simple song or tune
- Develop and practise improvisation
- Maintain self or group in music
- Performance craft, developing repertoire
- Improvisation, learning parts from recordings

* Students must successfully audition to be selected into this course. Lalor North Secondary College will deliver Certificate II in Music (partial completion) in Year 1 and Certificate III in Music (partial completion) in Year 2.

MUSIC

CUA30920 Certificate III in Music (Sound Production)

COURSE OVERVIEW

This course is a pathway for students into a career or further study embracing their passion for music and audio. It provides a broad basis of industry knowledge and skills that can be applied in multiple life and work experiences. Students work as a class and in small groups to complete practical projects, written work and computer tasks.

HOST SCHOOLS

Northern College of the
Arts & Technology*

Parade College
(Bundoora Campus)



DAYS & TIMES

Wednesday 1.30pm - 5.00pm (Units 1&2)

Wednesday 9.00am - 12.30pm (Units 3&4)

Tuesday 1.30pm - 5.00pm (Units 1&2)

Wednesday 3.15pm - 7.30pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Units 3&4 sequences.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Understanding microphone types and placement techniques
- Analogue and Digital audio, signal processing, recording software, and mixing consoles
- Band PA systems, outdoor and stadium PA systems
- Producing and engineering recorded music
- Understanding copyright, contracts and income streams

*Students must successfully audition to be selected into this course.







MUSICAL INSTRUMENT MAKING & MAINTENANCE

22563VIC Certificate III in Musical Instrument Making and Maintenance

FURTHER STUDY OPPORTUNITIES

Certificate III in Furniture Making

Certificate IV in Musical Instrument Making and Repair



CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Work within music, theatre repair and design for quality musical instruments
- Retail in musical instruments
- Manufacturing of musical instruments
- Replicating period instruments for period music
- Touring music group technician
- Maintaining music instruments instore

MUSICAL INSTRUMENT MAKING & MAINTENANCE

22563VIC Certificate III in Musical Instrument Making and Maintenance



COURSE OVERVIEW

This qualification provides students with the skills and knowledge to design, make and maintain quality musical instruments. Instruments students make include: percussion (stomp box, cajon and xylophone), solid electric guitar, folk wind instruments, tenor ukulele and a traveller guitar. This is a two-year course.

HOST SCHOOL

Northern College of the Arts & Technology



DAYS & TIMES

Wednesday	8.30am - 12.30pm (Units 1-4)
Wednesday	1.30pm - 5.30pm (Units 1-4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: The course provides credit at VCE Units 1 to 4 level. Each completed 90 nominal hours of training provides one VCE unit of credit. Credit accrues in the following sequence: Units 1, 2, 3, 4, 3, 4 up to a maximum of six VCE units.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Use finishing hand and power tools
- Assemble instrument components
- Construct jigs and fixtures
- Perform soft soldering
- Construct and apply decorative treatment and hand finishing of musical instruments
- Set up, operate and maintain basic static machines
- Maintain percussion and woodwind instruments
- Make special stringed instruments
- Read and interpret work documents
- Make measurements
- Participate in environmentally sustainable work practices
- Work safely
- Work in a team & communicate in the workplace





PERMACULTURE

AHC21722 Certificate II in Permaculture

FURTHER STUDY OPPORTUNITIES

Certificates III, IV or Diploma in Permaculture

Certificates III, IV or Diploma in Agriculture, Horticulture or Conservation and Land Management (AHC)

Bachelor of Sustainability

Bachelor of Agricultural Science



CAREER PATHWAYS

With additional training and experience, possible future career pathways may include work in the following areas/sectors:

- Parks And Gardens Worker
- Retail Nursery
- Organic Farmer
- Waste Recovery And Recycling Worker
- Landscape Construction Apprenticeship
- Sustainability Consultant
- Commercial Compost Worker
- Sustainability Educator

PERMACULTURE

AHC21722 Certificate II in Permaculture



COURSE OVERVIEW

This course provides an introduction to a wide range of vocations in the sustainability, horticulture and community services sectors. It provides foundational knowledge in sustainability and environmental issues. Students use that knowledge base to build hands-on practical skills which they can use to address environmental problems across a wide range of workplaces.

HOST SCHOOL

Templestowe College
(Gold Standard Education)



DAYS & TIMES

Wednesday 2.00pm - 5.00pm (Units 1&2)
Two-year course

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: This course provides credit at VCE units 1&2 level only. Each completed 90 nominal hours of training provides one VCE Unit of credit. Credit accrues in the following sequence: Units 1, 2, 1, 2, 1 and 2 up to a maximum of six VCE Units.

ATAR: No contribution is available.

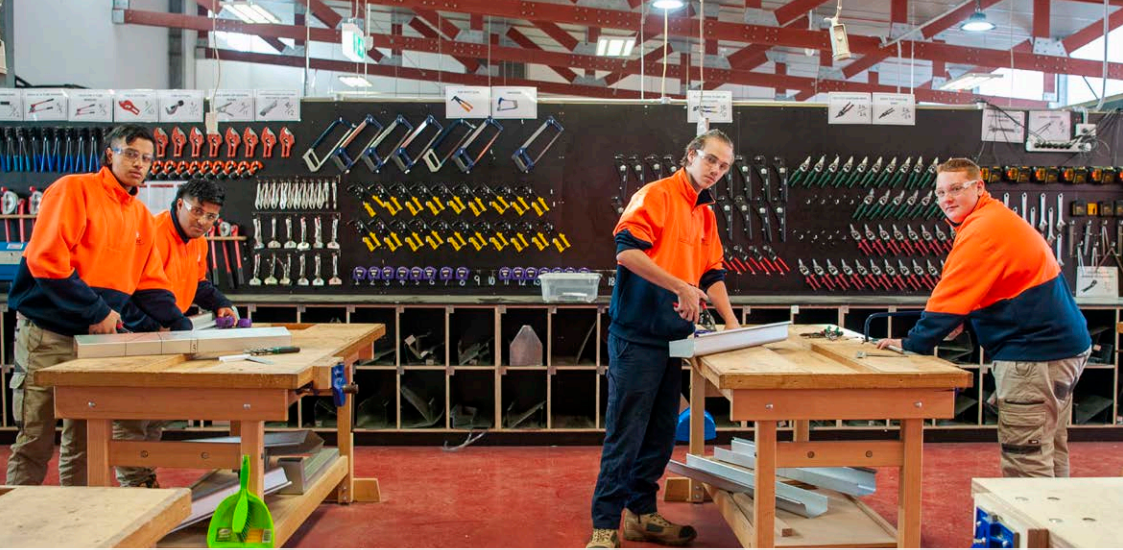
STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Propagation techniques
- Planting and maintenance of permaculture crops
- Composting, mulching and soil preparation
- Correct garden tool use and maintenance
- Maintenance of permaculture structures and water systems
- Understanding weather
- Understanding the local bioregion





PLUMBING

22569VIC Certificate II in Plumbing (Pre-apprenticeship)

FURTHER STUDY OPPORTUNITIES

- Certificate II in Metal Roofing and Cladding
- Certificate III in Plumbing
- Certificate III in Plumbing (Mechanical Services)
- Certificate III in Roof Plumbing
- Certificate IV in Plumbing and Services
- Diploma of Plumbing and Services



CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Building Supervisor
- Plumbing Inspector
- Hydraulics Consultant
- Purchasing Officer
- Estimator
- Technical And Sales Representative
- Building Contract Administrator
- Building And Construction Manager
- Technical Teacher

PLUMBING

22569VIC Certificate II in Plumbing (Pre-apprenticeship)

COURSE OVERVIEW

This program provides students with pre-vocational training in the plumbing industry.

HOST SCHOOLS

Northern College of the Arts
& Technology

Outer Northern Trade
Training Centre
(AIET)

Parade College Preston
Preston
Bundoora

Bundoora or Preston
Preston
Preston

DAYS & TIMES

Wednesday 8.30am - 12.30pm OR
1.30pm - 5.30pm (Units 1&2)
Thursday 1.30pm - 5.30pm (Units 3&4)

Wednesday 8.00am - 12.00pm OR
12.30pm - 4.30pm (Units 1&2)
Friday 8.00am - 12.00pm OR
12.30pm - 4.30pm (Units 3&4)

Monday 7.30am - 3.15pm (Units 1&2)
Tuesday 7.30am - 3.15pm (Units 1&2) VCE VM
1.30pm - 5.30pm (Units 1-4) VCE
Wednesday 7.30am - 3.15pm (Units 1&2)
Wednesday 7.30am - 3.15pm (Units 3&4)
Friday 7.30am - 3.15pm (Units 1&2)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to three VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Use pipes, fittings and fixtures to simulate plumbing installations
- Use basic plumbing hand tools and power tools
- Use basic electric welding equipment and techniques
- Perform basic oxy-acetylene welding and cutting
- Fabricate simple plumbing pipe systems
- Apply basic sheet metal practices
- Work safely in the construction industry
- Read and interpret plans and specifications





SALON ASSISTANT

SHB20216 Certificate II in Salon Assistant

FURTHER STUDY OPPORTUNITIES

Apprenticeship – Hairdressing

Certificate IV in Hairdressing

Advanced Diploma in Hairdressing

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Hairdresser
- Retail Sales
- Salon Manager

SALON ASSISTANT

SHB20216 Certificate II in Salon Assistant



COURSE OVERVIEW

This program is an introduction to vocational training and will provide participants with the basic knowledge and skill development to enhance their employment prospects in the hairdressing industry as an apprentice.

HOST SCHOOL

Peter Lalor Secondary College
(ALET)



DAYS & TIMES

Wednesday
Friday

9.00am - 3.00pm OR
9.00am - 3.00pm (Units 1&2)

One-year course

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level.

ATAR: No contribution is available.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Prepare clients for salon services
- Dry hair to shape
- Maintain tools and equipment
- Maintain and organise work areas
- Follow personal health and safety routines at work
- Work effectively in a retail environment
- Apply safe working practices
- Communicate in the workplace
- Perform head, neck and shoulder massage
- Develop hairdressing industry knowledge
- Apply temporary hair colour and remove residual colour products
- Assist colleagues providing multiple salon services as a team member
- Apply single, two and three strand braiding techniques





SCREEN AND MEDIA

CUA31020 Certificate III in Screen and Media (Multimedia, Games Development or Video)

FURTHER STUDY OPPORTUNITIES

Certificate IV in Screen and Media

Diploma of Screen and Media

Bachelor of Multimedia and Digital Arts

Bachelor of Design (Digital Media)

Advanced Diploma of Screen and Media

Advanced Diploma of Creative Product Development

Bachelor of Games and Interactivity

CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Graphic Designer
- Editor
- Publisher
- Multimedia Developer
- Web Content Manager
- Media Producer
- Photographer
- Screen Printer
- Games Developer

SCREEN AND MEDIA

CUA31020 Certificate III in Screen and Media (Multimedia or Games Development)

COURSE OVERVIEW

The course encourages students to develop skills in animation, web development, writing for various media, drawing, 3D modelling, basic sound editing, and digital imaging. It provides an opportunity for diverse post-school pathways in visual arts, web design or film and television.

Units 3&4 offer scored assessment and incorporates units such as 2D digital animation, writing content for a range of media, authoring interactive sequences, and creating visual design components.

HOST SCHOOLS

Diamond Valley College
(AIE) (Games Development)

Northern College of the
Arts & Technology
(Multimedia)

Parade College
(ALET)
(Multimedia)
Partial Completion



DAYS & TIMES

Wednesday 9.00am - 12.30pm (Units 1&2)
Friday 9.00am - 12.30pm (Units 3&4)

Wednesday 9.00am - 12.30pm OR
1.30pm - 5.00pm (Units 1&2)
Wednesday 9.00am - 12.30pm OR
1.30pm - 5.00pm (Units 3&4)

Wednesday 3.30 - 7.00pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Units 3&4 sequences.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Work effectively in the screen and media industries
- Produce and prepare photo images
- Create 2D digital animations
- Assist with a basic camera shoot
- Perform basic vision and sounds editing
- Plan and prepare program content
- Create visual design components
- Write content for a range of media
- Explore and apply the creative design process to 2D forms
- Prepare audio assets



SCREEN AND MEDIA

CUA31020 Certificate III in Screen and Media (Video)

COURSE OVERVIEW

This course allows students to develop skills in the area of film, audio and online. Students will undertake practices of creative individual and collaborative media products.

HOST SCHOOLS

Northern College of the Arts & Technology

DAYS & TIMES

Wednesday 9.00am - 12.30pm OR
Wednesday 1.30pm - 5.00pm (Units 1&2)
Wednesday 9.00am - 12.30pm OR
Wednesday 1.30pm - 5.00pm (Units 3&4)

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to two VCE VET units at Units 1&2 level, and two VCE VET Units 3&4 sequences.

ATAR: Students will be eligible for a 10% increment.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Develop and extend critical and creative thinking skills
- Assist with a basic camera shoot
- Perform basic vision and sound editing
- Promote innovation in a team environment
- Plan and prepare program content
- Maintain interactive content
- Prepare video assets
- Develop techniques for presenting information on air
- Provide production support for television productions
- Write content for a range of media







SPORT & RECREATION

SIS30115 Certificate III in Sport and Recreation

This course is subject to change in 2024

FURTHER STUDY OPPORTUNITIES

Certificate III and IV in Sport and Recreation

Certificate IV in Sport Officiating

Certificate IV in Sport Development

Diploma of Sport and Recreation Management

University – Recreation Management, Human Movement, Sports

Administration, Fitness Leadership, Outdoor Recreation,

Physical Education Teaching

Certificate III and IV in Outdoor Recreation

Certificate IV in Sport Coaching

Diploma of Outdoor Recreation

Diploma of Sport Development



CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Coach
- Sports Person
- Exercise Physiology
- Ranger
- Fitness Instructor
- Leisure/Recreation Officer
- Outdoor Education Instructor
- Aerobics/Fitness Instructor
- Personal Trainer
- Recreation Officer
- Community Sports Manager
- Sports Massage

SPORT & RECREATION

SIS30115 Certificate III in Sport and Recreation

This course is subject to change in 2024

COURSE OVERVIEW

The aim of the program is to provide specific skills and knowledge to work in the areas of sport and recreation. Leadership, organisational and specialist activity skills will be developed through theory and practical sessions.

HOST SCHOOLS

Coburg High School
(IVET)

Epping Secondary College
(IVET)

Greensborough Secondary College
(Savile Learning)

Mill Park Secondary College
(IVET)

Northern College of the
Arts & Technology

Parade College

Peter Lalor Secondary College
(IVET) *Non-scored*

Thornbury High School
(IVET)

DAYS & TIMES

Wednesday 1.30pm - 5.30pm (Units 1&2)
Units 3&4 in 2025

Wednesday 12.00pm - 4.00pm (Units 3&4)

Wednesday 1.00pm - 5.00pm (Units 1&2)
Thursday 1.00pm - 5.00pm (Units 3&4)

Wednesday 1.30pm - 4.30pm (Units 1-4)

Wednesday 9.00am - 12.30pm (Units 1&2)
Wednesday 1.30pm - 5.00pm (Units 3&4)

Thursday 1.30pm - 5.00pm (Units 1-4)

Wednesday 9.30am - 3.00pm (Units 1&2)
Friday 9.30am - 3.00pm (Units 3&4)

Wednesday 1.30pm - 4.30pm (Units 1&2)
Units 3&4 in 2025

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to three VCE VET units at Units 1&2 level, and a VCE VET Units 3&4 sequence.

ATAR: Scored assessment is available for this course.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Facilitate groups
- Provide quality service
- Conduct basic warm up and cool down programs
- Instruct and monitor fitness programs
- Assist in preparing and conducting sport and recreation sessions
- Maintain sport, fitness and recreation facilities
- Perform basic water rescues
- Follow WHS policies
- Apply first aid



VISUAL ARTS

CUA20720 Certificate II in Visual Arts

FURTHER STUDY OPPORTUNITIES

Certificate III in Visual Arts

Certificate IV in Visual Arts

Diploma of Visual Arts



CAREER PATHWAYS

With additional training and experience possible future career pathways may include work in the following areas/sectors:

- Visual Artist
- Graphic Designer
- Set Painter
- Art Critic/Writer
- Illustrator
- Printmaker
- Designer
- Art Teacher
- Sculptor/Object Designer
- Concept Artist
- Portrait Painter
- Art Therapist

VISUAL ARTS

CUA20720 Certificate II in Visual Arts



COURSE OVERVIEW

The course is an introduction to art and design providing opportunities to extend skills beyond a normal school setting. Students use a broad range of materials, equipment and techniques and are encouraged to explore and experiment. Students develop a portfolio of artworks and work with visiting artists and designers. This is invaluable for future pathways considerations.

HOST SCHOOL

Northern College
of the Arts
& Technology



DAYS & TIMES

Wednesday 9.00am - 12.30pm OR
1.30pm - 5.00pm (Units 1&2)
Two-year course

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: Recognition of up to four VCE VET units at Units 1&2 level.

ATAR: No contribution is available.

STRUCTURED WORKPLACE LEARNING

It is strongly recommended that students undertake a minimum 80 hours of work placement.

THIS COURSE MAY INCLUDE

- Participate in WHS processes
- Make simple creative work
- Use and develop drawing techniques
- Develop painting skills
- Develop sculptural skills
- Develop printmaking skills
- Source and use information relevant to arts practice



SCHOOL BASED APPRENTICESHIPS & TRAINEESHIPS

A School-Based Apprenticeship and Traineeship (SBAT) is available to secondary school students who are over 15 years old and enrolled in years 10, 11 or 12.

A SBAT combines regular school attendance with a minimum of 13 hour per week engaged in employment and training.

BENEFITS OF AN SBAT:

Undertaking SBAT enables a student to:

- incorporate vocational training and work into their secondary education;
- achieve significant progress towards, or completion of ,a trade or vocational qualification;
- complete the VCE, VCE VM, or VPC;
- gain valuable knowledge and hands-on experience in their chosen field; and
- start earning money.

WHO IS ELIGIBLE TO UNDERTAKE AN SBAT?

SBATs are open to students who are:

- at least 15 years of age
- enrolled in either the Victorian Certificate of Education (VCE) including the VCE Vocational Major, or the Victorian Pathways Certificate
- an Australian citizen or permanent resident*

*In certain cases, select non-citizens holding a Bridging Visa E, Temporary Protection Visa or Safe Haven Enterprise Visa may be eligible to undertake a VTG subsidised SBAT.

CPC30220 Certificate III in Carpentry (SBAT)

CPC32420 Certificate III in Plumbing (SBAT)



COURSE OVERVIEW

The Certificate III in Carpentry (SBAT) is designed for students wishing to enter the building and construction industry as a carpenter. Students are taught a range of building modules from the carpentry stream. This course is a partial completion of the certificate.

The Certificate III in Plumbing (SBAT) is a trade qualification for plumbers in residential, industrial and commercial workplaces who are responsible for assembling, installing and maintaining water services, sanitary plumbing and sanitary drainage, gas, roofing and mechanical services in both existing and new constructions.

Both SBATs are delivered over a three year period. Students are required to engaged in at least one day of work and one day of training per week.

CPC30220 Certificate III in Carpentry (SBAT)

HOST SCHOOL

Parade College
(Bundoora campus)



DAYS & TIMES

Friday 7.00am - 3.00pm (1st, 2nd and 3rd year)
Plus, one day of work per week

CPC32420 Certificate III in Plumbing (SBAT)

HOST SCHOOL

Parade College
(Bundoora campus)



DAYS & TIMES

Friday 7.00am - 3.00pm (1st, 2nd and 3rd year)
Plus, one day of work per week

CREDIT TOWARDS

VPC: Each completed 90-hour block of VET equals one VPC credit.

VCE/VCE VM: This program may provide credit at VCE Units 1-4 level.

ATAR: Students will be eligible for a 10% increment.



NMVC MEMBER SCHOOLS

The NMVC was established in 2006 to enable the sharing of resources in the organisation and delivery of VETDSS programs. The Cluster works with employers, industry, TAFEs, and Registered Training Organisations (RTOs) to increase access to VET programs across the region.

The NMVC is a consortium of secondary schools that has joined forces to improve the provision of VET programs

in the northern region of Melbourne.

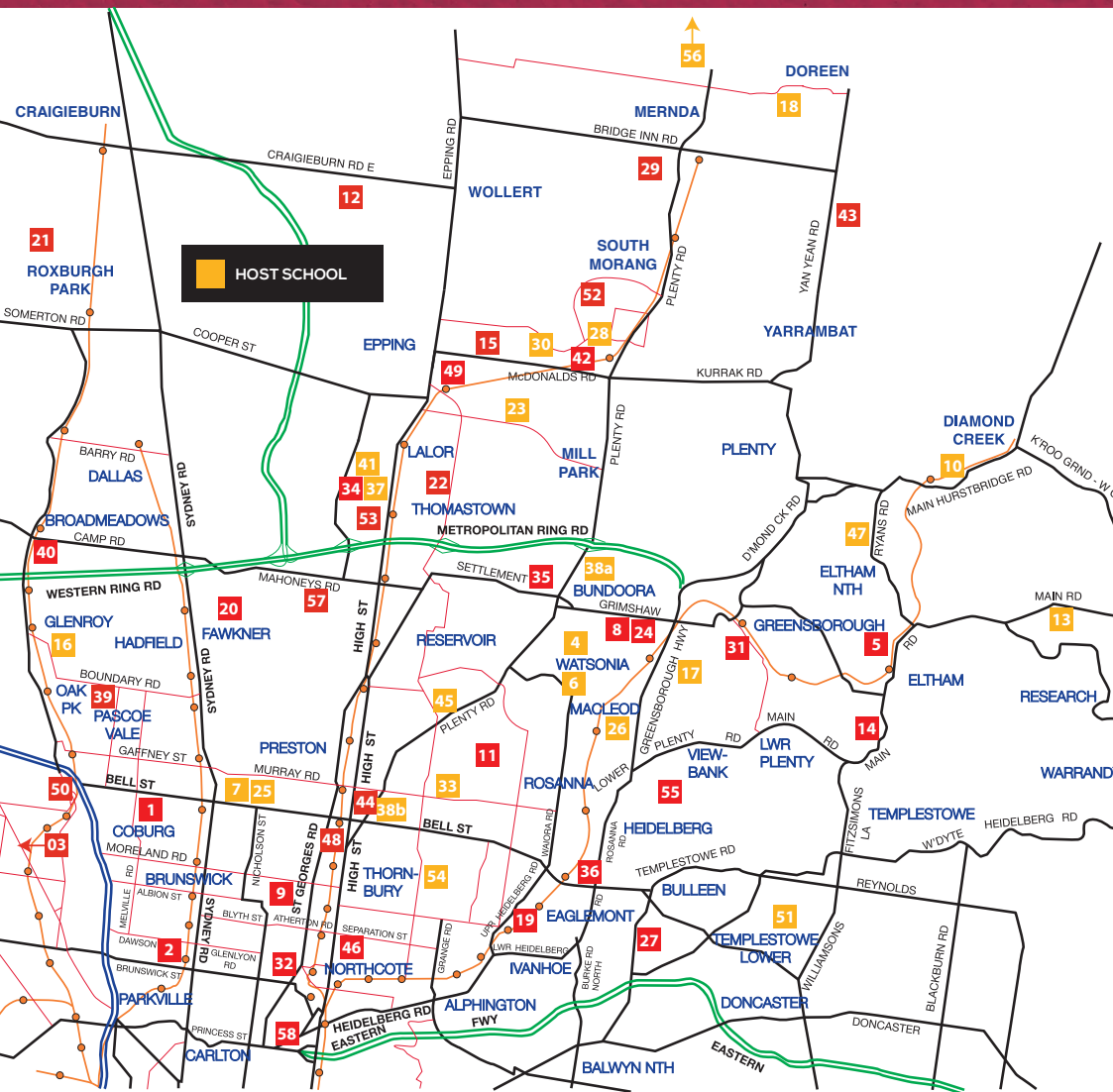
The NMVC is a self-funded/facilitated model supported by member schools based on an annually reviewed membership fee.

The NMVC is supported by the Local Learning Employment Networks (Inner Northern LLEN, Hume Whittlesea LLEN and Banyule Nillumbik LLEN).

MEMBER SCHOOLS

01. Antonine College
02. Brunswick Secondary College
03. Buckley Park College
04. Bundoora Secondary College – H
05. Catholic Ladies College
06. Charles La Trobe College – H
07. Coburg High School – H
08. Concord School
09. Croxton School
10. Diamond Valley College – H
11. East Preston Islamic College
12. Edgars Creek Secondary College
13. Eltham College – H
14. Eltham High School
15. Epping Secondary College
16. Glenroy College – H
17. Greensborough College – H
18. Hazel Glen College – H
19. Ivanhoe Girls' Grammar
20. John Fawcner College
21. Kolbe Catholic College
22. Lalor Secondary College
23. Lalor North Secondary College – H
24. Loyola College
25. Lynall Hall Community School (Coburg Campus) – H
26. Macleod College – H
27. Marcellin College
28. Marymede Catholic College – H
29. Mernda Central College
30. Mill Park Secondary College – H
31. Montmorency Secondary College
32. Northcote High School
33. Northern College of the Arts & Technology (NCAT) – H
34. Northern School for Autism
35. Northside Christian College
36. Our Lady of Mercy
37. Outer Northern Trade Training Centre (ONTTC) – H
- 38a. Parade College Bundoora Campus – H
- 38b. Parade College Preston Campus – H
39. Pascoe Vale Girls College
40. Penola Catholic College
41. Peter Lalor Secondary College – H
42. Plenty River College
43. Plenty Valley Christian College
44. Preston High School
45. Reservoir High School – H
46. Santa Maria College
47. St Helena Secondary College – H
48. St John's College
49. St Monica's College
50. Strathmore Secondary College
51. Templestowe College – H
52. The Lakes South Morang College
53. Thomastown Secondary College
54. Thornbury High School – H
55. Viewbank College
56. Whittlesea Secondary College – H
57. William Ruthven Secondary College
58. Wurun Senior College

H = Host school



FURTHER INFORMATION REGARDING
VET PROGRAMS CAN BE FOUND AT

vcaa.vic.edu.au

FURTHER INFORMATION ABOUT
THE NORTHERN MELBOURNE VET
CLUSTER, MEMBER SCHOOLS AND
AN ELECTRONIC VERSION OF THIS
HANDBOOK CAN BE FOUND AT

nmvc.vic.edu.au

THE 2024 NMVC VET HANDBOOK HAS BEEN
COMPILED FROM INFORMATION OBTAINED
FROM CLUSTER MEMBER SCHOOLS, AND
IS SUBJECT TO CHANGE WITHOUT NOTICE.
NMVC HAS USED ITS BEST ENDEAVOURS TO
ENSURE THAT THE INFORMATION IS CORRECT
AND CURRENT AT THE TIME OF PUBLICATION
BUT TAKES NO RESPONSIBILITY FOR ANY
ERROR, OMISSION OR DEFECT THEREIN.

2024 VET HANDBOOK
© NORTHERN MELBOURNE VET CLUSTER

NMVC

LEARNING THAT WORKS

**NORTHERN
MELBOURNE
VET CLUSTER**

nmvc.vic.edu.au